



Mar Vista Community Council



Mar Vista Community Council Executive and Finance Committee Minutes

Monday, December 3, 2018 from 7:00 p.m. to 9:00 p.m. at
The Coffee Connection (Station Room)
3838 S. Centinela Blvd.
Los Angeles, CA 90066

Co-Chair: Elliot Hanna (elliott.hanna@marvista.org)
Co-Chair: Holly Tilson (holly.tilson@marvista.org)

1. **Call to order** – Meeting called to order at 7:05 p.m.
2. **Roll Call** – Call of the roll and certification of a quorum – Quorum present: Hanna, Hruska, Roos, and Tilson
3. **Announcements** - None
4. **Public comment for items NOT on this agenda** – Brief discussion was held about the use of the MVCC hotspot and a somewhat longer discussion was held regarding fall-festival finances.
5. **Ex-Parte Communications and Conflicts-of-Interest** - Each committee member shall declare any ex-parte communications or conflicts-of-interest pertaining to items on or related to this agenda. – None
6. **Adoption of the Agenda** – Agenda adopted by unanimous consent
7. **Approval of minutes** – Approval of minutes from the prior month’s meeting. – Corrections offered regarding Fall-Festival discussion. Minutes as-corrected adopted by unanimous consent.
8. **Reports**
 - 8.1. **Chair** – Elliot Hanna – Need more timely minutes’ posting from all committees
 - 8.2. **1st Vice-Chair** – Rob Kadota - Absent
 - 8.3. **2nd Vice-Chair** – Mary Hruska – Attempting to secure a venue for back-to-back PLUM/T&I meetings
 - 8.4. **Secretary** – Sara Roos – Discussed posting best practices on the website and the need for the Community Outreach Committee to investigate a new website.
 - 8.5. **Treasurer** – Holly Tilson – Deferred discussion of Treasurer’s Report to 13.1
9. **Special Orders** – None
10. **Consent Calendar** – The Consent Calendar is reserved for items deemed to be routine and non-controversial. Any committee member may pull an item or items for further discussion. – Item 10.1 pulled for discussion and further action. Remaining items approved by unanimous roll-call vote.
 - 10.1. **NPG Application from MySafe:LA** – Discussion and possible action regarding a \$4,900 NPG application from MySafe:LA. – Pulled from consent.
 - 10.2. **Board reimbursement for Rob Kadota** – Discussion and possible action regarding a reimbursement to Rob Kadota in the amount of \$447.07 for first aid supplies for distribution at the Mar Vista Bike and Safety Fair held on November 3, 2018.
 - 10.3. **P.O. Box Rental** – The Mar Vista Community Council appropriates an amount not to exceed \$140.00 for FY2018-2019 for P.O. Box rental at the Mar Vista Post Office. – Approved by unanimous roll-call vote.
11. **Excluded Consent Items** – Amount of 10.1 reduced to \$1,000 and committed, by unanimous roll-call vote to the Public Health and Safety Committee for further action.

12. **Unfinished Business and General Orders** - None
13. **New Business** –
 - 13.1. **Discussion of Monthly Expense Report (MER)** – Discussion and possible action regarding the latest Monthly Expense Report (MER). – [October, 2018 MER approved by unanimous roll-call vote.](#)
 - 13.2. **Discussion and action on upcoming funding items and expenditures** – Discussion and possible action regarding expected funding items and expenditures for the remainder of FY2019. – [November Treasurer’s report approved for forwarding to BoD by unanimous roll-call vote.](#)
 - 13.3. **Status of items from prior Board of Directors’ (BoD) meetings** - Discussion and possible action regarding outstanding items (e.g. letters, minutes, etc.) from prior BoD meetings. – [Brief discussion held regarding the motion for Venice Blvd. data.](#)
14. **Adjournment (not later than 9:00 p.m.)** – [Meeting adjourned at 8:59 p.m.](#)

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at <http://www.marvista.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact secretary@marvista.org. **As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or any auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting chair@marvista.org.