



Mar Vista Community Council



Mar Vista Community Council Executive and Finance Committee Minutes

Monday, October 1, 2018 from 7:00 p.m. to 9:00 p.m. at
The Coffee Connection (Station Room)
3838 S. Centinela Blvd.
Los Angeles, CA 90066

Co-Chair: Elliot Hanna (elliott.hanna@marvista.org)

Co-Chair: Holly Tilson (holly.tilson@marvista.org)

1. **Call to order** – Meeting called to order at 7:03 p.m.
2. **Roll Call** – Call of the roll and certification of a quorum – Quorum present (Hanna, Kadota, Tilson, Roos)
3. **Announcements** - None
4. **Public comment for items NOT on this agenda** - None
5. **Reading and approval of minutes** – Approval of minutes from 9/4/2018 – Approved unanimously without change
6. **Officer Reports**
 - 6.1. **Chair** – Elliot Hanna
 - 6.2. **1st Vice-Chair** – Rob Kadota
 - 6.3. **2nd Vice-Chair** – Vacant
 - 6.4. **Secretary** – Sara Roos
 - 6.5. **Treasurer** – Holly Tilson
7. **Special Orders** – None
8. **Unfinished Business and General Orders** - None
9. **New Business** –
 - 9.1. **Discussion and approval of ExFin mission statement** – Discussion and approval of the following proposed mission statement: “The mission of the MVCC Executive and Finance Committee is to conduct fair, open, and transparent discussion of all council administrative, financial, and policy business.” – Approved unanimously as written
 - 9.2. **Discussion of Monthly Expense Report (MER)** – Discussion and possible action regarding latest MER.
 - 9.3. **Discussion and action on upcoming funding items and expenditures** – Discussion and possible action regarding expected funding items and expenditures for FY2019. – All items approved unanimously
 - 9.3.1. The Mar Vista Community Council approves an additional \$280.71, in add the \$4K previously approved, as an OUTREACH expenditure for the fall newsletter including distribution.
 - 9.3.2. MVCC approves an OFFICE expenditure of \$250 for meeting room rental for the community plan subcommittee for the remainder of FY2018-2019.
 - 9.3.3. MVCC approves \$73.74 in OUTREACH expenditures for outstanding JUNE ART WALK printing expenses.

9.3.4. MVCC approves a reimbursement of \$22.12 for OFFICE expenses to Elliot Hanna for copies made for for the 9/11/2018 Board of Directors' meeting.

9.4. Discussion of committee matters – Discussion of status of mission statements and presiding co-chair selections as well as expectations for timely posting of minutes and other related matters. – [Brief discussion conducted with no action taken](#)

9.5. Discussion of committee space – Discussion of process for scheduling committee space and other related matters. – [Responsibility will be assigned to new 2nd Vice-Chair](#)

10. **Adjournment** (not later than 9:00 p.m.) – [Meeting adjourned at 8:45 p.m.](#)

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at <http://www.marvista.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact secretary@marvista.org. **As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or any auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting chair@marvista.org.