



# Mar Vista Community Council



## Mar Vista Community Council Executive and Finance Committee Minutes

Monday, October 1, 2018 from 7:00 p.m. to 9:00 p.m. at  
The Coffee Connection (Station Room)  
3838 S. Centinela Blvd.  
Los Angeles, CA 90066

Co-Chair: Elliot Hanna ([elliott.hanna@marvista.org](mailto:elliott.hanna@marvista.org))

Co-Chair: Holly Tilson ([holly.tilson@marvista.org](mailto:holly.tilson@marvista.org))

1. **Call to order** – Meeting called to order at 7:03 p.m.
2. **Roll Call** – Call of the roll and certification of a quorum – Quorum present (Hanna, Kadota, Tilson, Roos)
3. **Announcements** - None
4. **Public comment for items NOT on this agenda** - None
5. **Reading and approval of minutes** – Approval of minutes from 9/4/2018 – Approved unanimously without change
6. **Officer Reports**
  - 6.1. **Chair** – Elliot Hanna
  - 6.2. **1<sup>st</sup> Vice-Chair** – Rob Kadota
  - 6.3. **2<sup>nd</sup> Vice-Chair** – Vacant
  - 6.4. **Secretary** – Sara Roos
  - 6.5. **Treasurer** – Holly Tilson
7. **Special Orders** – None
8. **Unfinished Business and General Orders** - None
9. **New Business** –
  - 9.1. **Discussion and approval of ExFin mission statement** – Discussion and approval of the following proposed mission statement: “The mission of the MVCC Executive and Finance Committee is to conduct fair, open, and transparent discussion of all council administrative, financial, and policy business.” – Approved unanimously as written
  - 9.2. **Discussion of Monthly Expense Report (MER)** – Discussion and possible action regarding latest MER.
  - 9.3. **Discussion and action on upcoming funding items and expenditures** – Discussion and possible action regarding expected funding items and expenditures for FY2019. – All items approved unanimously
    - 9.3.1. The Mar Vista Community Council approves an additional \$280.71, in add the \$4K previously approved, as an OUTREACH expenditure for the fall newsletter including distribution.
    - 9.3.2. MVCC approves an OFFICE expenditure of \$250 for meeting room rental for the community plan subcommittee for the remainder of FY2018-2019.
    - 9.3.3. MVCC approves \$73.74 in OUTREACH expenditures for outstanding JUNE ART WALK printing expenses.

9.3.4. MVCC approves a reimbursement of \$22.12 for OFFICE expenses to Elliot Hanna for copies made for for the 9/11/2018 Board of Directors' meeting.

**9.4. Discussion of committee matters** – Discussion of status of mission statements and presiding co-chair selections as well as expectations for timely posting of minutes and other related matters. – [Brief discussion conducted with no action taken](#)

**9.5. Discussion of committee space** – Discussion of process for scheduling committee space and other related matters. – [Responsibility will be assigned to new 2<sup>nd</sup> Vice-Chair](#)

10. **Adjournment** (not later than 9:00 p.m.) – [Meeting adjourned at 8:45 p.m.](#)

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