



Mar Vista Community Council



DRAFT MEETING MINUTES

Emergency Preparation Subcommittee

<http://marvista.org/emergency-prep.php>

Tuesday, September 18th, 2018, at 7:00pm

Starbucks Coffee, Outside Patio

12404 W Venice Blvd | Mar Vista, CA 90066

1) Welcome! Call to order

- a) 5 attendees: Ken Frese (co-chair), Cassidy Green (co-chair), Ivan lastname, Lowell lastname, Elliot Hanna

2) Announcements

- a) Subcommittee welcome, introduction of members, and discussion on goals/desired focus areas for the next year. Highlights were:
- i) Elliot Hanna suggested making funding requests to the Board early on, and developing SMART goals (Strategic, Measureable, Attainable, Relevant, and Timely)
 - ii) Goals/focus areas: CERT-lite workshop & other short trainings, get more people to prepare themselves, wider broadcasting of subcommittee & its resources/events, connect Emergency Prep with block captains in neighborhoods, establish neighborhood place(s) to go for resources/information in an emergency, Map Your Neighborhood
 - iii) Cassidy Green will distill discussion into suggested goals, to discuss and develop into SMART goals next meeting.

3) Reading and Approval of Past Meeting Minutes – none

4) Old Business – none

5) New Business

a) Administrative Motions

- i) Adoption of subcommittee Mission Statement
 - (1) "The mission of the Emergency Preparation Subcommittee of the MVCC is to help prepare as many residences, businesses, non-profits, and neighborhoods of Mar Vista as possible to withstand serious incidents and major emergencies with as little property damage, personal injury, and loss of life as possible. In order to accomplish its mission the Subcommittee will, whenever possible, partner with LA Emergency Management Department, LA Fire Department, LA Police Department, CERT Battalions, the American Red Cross, FEMA, and other emergency preparedness organizations."
 - (2) Approved by acclamation.

b) Funding Items

- i) Emergency kits – discussion & funding request.
 - (1) \$500 approved by Public safety committee, to be presented to the Board
 - (2) Elliot suggested getting bags and having people compile their own kits to save on cost, and to add some kind of MVCC branding on them

c) Discussion Items

- i) Debrief of tabling at Mar Vista Farmer's Market 9/16
- ii) Recruitment of members for the Subcommittee
 - (1) Ken Frese to solicit directors for suggested members from each Zone to join our subcommittee
- iii) Upcoming events & subcommittee promotion
 - (1) Valley Disaster Preparedness Fair, September 29th
 - (2) Great LA Shakeout, October 18th
 - (3) West Side Earthquake Prep Fair, October 4th/5th

(4) Neighborhood Council Emergency Preparedness Alliance – monthly meetings. Ken Frese currently attends

(5) Other upcoming events

(a) Cassidy Green to work with Sara Roos to get events on the MVCC Calendar

6) Public Comment for Items NOT on This Agenda

7) Adjournment – 8:15pm

8) Next meeting: October 16th

* **PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

* **PUBLIC POSTING OF AGENDAS** - MVCC agendas are posted for public review at Mar Vista Recreation Center, 11430 Woodbine Street, Mar Vista, CA 90066

Subscribe to our agendas via email through L.A. City's Early Notification System at <http://www.lacity.org/subscriptions>

* **THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities, including sign language interpreters, assistive listening devices and other auxiliary aids and/or services. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting chair@marvista.org.

* **PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website, <http://www.marvista.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact secretary@marvista.org.

* **RECONSIDERATION AND GRIEVANCE PROCESS** - For information on MVCC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MVCC Bylaws. The Bylaws are available at our Board meetings and our website, <http://www.marvista.org>.

* **SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a chair@marvista.org para avisar al Concejo Vecinal.