

Office of the City Clerk		MONTHLY EXPENDITURE REPORT	
Reporting Month:	JUNE	Submitted: 7/8/2017 13:22:39	
NC Name:	Mar Vista		
Budget Fiscal Year:	2016-2017		



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)								
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	RIMU HOSTING			6/1 WEB HOSTING	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$32.09
2	THE WEB CORNER			6/2 EMAIL ADDRESS \$35/MO	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$35.00
3	THE WEB CORNER			6/2 WEBSITE MAINTENANCE \$150/MO	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$150.00
4	THE WEB CORNER			6/5 EMAIL ADDRESS \$35/MO	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$35.00
5	DRI-PRINTI			6/5 HSFS 62 + MVCC BANNER	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$87.27
6	THE WEB CORNER			6/5 WEBSITE MAINTENANCE \$150/MO	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$150.00
7	THE WEB CORNER			6/5 DATA ENTRY	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$2,000.00
8	THE VINYARD			6/8 ROOM RENTAL	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$25.00
9	THE VINYARD			6/8 ROOM RENTAL	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$25.00
##	THE VINYARD			6/8 ROOM RENTAL	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$25.00
##	HOLLY TILSON			6/12 CERT REFRESHMENTS-BOARD REIMBURSEMENT	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$118.67
##	ST ANDREWS LUTH CHURCH			6/12 ROOM RENTAL-AIRPORT COMMITTEE	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$25.00
<b>SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)</b>								<b>\$12,422.56</b>
<b>B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)</b>								<b>\$28,312.09</b>
<b>C OUTSTANDING COMMITMENTS (OBLIGATIONS)</b>								
1						<input type="checkbox"/>	<input type="checkbox"/>	
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
<b>SUBTOTAL: Outstanding Commitments (Includes total on page 3)</b>								<b>\$0.00</b>
<b>D Total Expenditures &amp; Commitments</b>								<b>\$40,734.65</b>
<b>E Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)</b>								<b>\$0.00</b>
<b>F Approved Budget 2016-2017</b>								<b>\$41,739.00</b>
<b>G Balance of Budget 2016-2017</b>								<b>\$1,004.35</b>

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MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$13,872.42		\$13,872.42	\$12,422.56	\$1,449.86

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$7,689.00	\$2,175.89	\$0.00	\$5,631.83	(\$118.72)
200	Outreach	\$32,170.00	\$10,246.67	\$0.00	\$22,500.26	(\$576.93)
300	Community Improvement	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00
400	NPG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
500	Elections	\$180.00	\$0.00	\$0.00	\$180.00	\$0.00
<b>TOTAL</b>		<b>\$41,739.00</b>	<b>\$12,422.56</b>	<b>\$0.00</b>	<b>\$28,312.09</b>	<b>\$1,004.35</b>

NEIGHBORHOOD COUNCIL DECLARATION			
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Office of the City Clerk, Neighborhood Council Funding Section upon request.			
Treasurer Signature		Signer's Signature	
Print Name	Holly Tilson	Print Name	SARAH AUERSWALD
Date	7/11/17	Date	7/11/17
NC Additional Comments			

Revision Date 10/14/16

