

Monthly Expenditure Report



Reporting Month: October 2022

Budget Fiscal Year: 2022-2023

NC Name: Mar Vista Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29065.38	\$4987.75	\$24077.63	\$0.00	\$0.00	\$24077.63

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32000.00	\$196.99	\$24077.63	\$0.00	\$24077.63
Outreach		\$4790.76		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2934.62	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	MailChimp	10/16/2022	Monthly Mailchimp charge	General Operations Expenditure	Office	\$39.99
2	VISTAPRINT	10/19/2022	Election Banners	General Operations Expenditure	Outreach	\$321.98
3	THE WEB CORNER, INC	10/24/2022	Web Corner Monthly service charge	General Operations Expenditure	Office	\$157.00
4	MARINA GRAPHIC CENTER	10/31/2022	Postcard Election Mailing	General Operations Expenditure	Outreach	\$4468.78
Subtotal:						\$4987.75

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

Mailchimp Invoice

MC12618325

Issued to

Kathryn Wheeler
Mar Vista Community
Council
Kathryn.Wheeler@MarVista.org
Office phone: 424-256-3633
200 N. Spring St
Los Angeles, CA 90012

Issued by

Mailchimp
c/o The Rocket Science
Group, LLC
675 Ponce de Leon Ave NE
Suite 5000
Atlanta, GA 30308
www.mailchimp.com
Tax ID: US EIN 58-2554149

Details

Order # MC12618325
Date Paid: Oct 16, 2022
12:09 am Los Angeles

Billing statement

Monthly plan

1501 - 2500 subscribers.

\$39.99

Paid via Mast ending in **4483** which expires
08/2023
on October 16, 2022

\$39.99

Balance as of October 16, 2022

\$0.00

If a refund is required, it will be issued in the purchase currency for the amount of the original charge. Sales Tax was not applied to this purchase.

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Order Details

outreach@marvista.org

Order Date: October 18th 2022
Order #: VP_KJDL58PH
Status: Completed

Shipping Method Standard Estimated Arrival Oct 31st	Shipping Address Carolyn Honda MVCC 3342 Grand View Blvd Los Angeles, California 90066-1935 United States of America 14243168444	Billing Address Andrew Marton 3330 Purdue Ave Los Angeles, California 90066-1322 United States of America 13109366280	Payment Method  Mastercard **** 4483 \$321.98
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Items



Mesh Banners

Shipped

Track

[1Z9R60980351402496](#)

Expected Delivery Oct 31st

Quantity: 1

[View larger](#)

Selected Options 

Item Total

~~\$155.32~~ \$135.73



Zip Ties

Shipped

Track

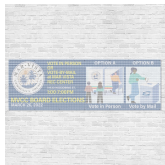
[92748901042741583778269524](#)

Expected Delivery Oct 31st

Quantity: 1

Item Total

~~\$6.43~~ \$5.62



Mesh Banners

Shipped

Track

[1Z9R60980351402496](#)

Expected Delivery Oct 31st

Quantity: 1

[View larger](#)

Selected Options 

Item Total

~~\$155.32~~ \$135.72

Order Summary

Product Total	\$217.07 \$277.07
Shipping	\$16.99
Total Tax	\$27.92
Total paid	\$265.80 \$321.98

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Multiple empty rows for data entry.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: [Signature] Authorized Signature: [Signature]

Print/Type Name: Print/Type Name:

Date: Date:

Invoice

The Web Corner, Inc.
19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
10/15/2022	24629	10/15/2022

Bill To
Mar Vista NC P.O. Box 66871 Mar Vista, CA 90066

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Oct. 2022 Monthly Maintenance: includes up to 1 hour for; phone support, web development, requests, & website adjustment	150.00	150.00
2	Oct. 2022 Email Standard Mailboxes:	3.50	7.00
	2 Accounts for outreach@marvista.org; chair@marvista.org		
0	Oct. 2022 Monthly Hosting for marvista.org (included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$157.00
	Payments/Credits	\$0.00
	Balance Due	\$157.00

Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
US

8183457443

Order Information

Description: 24629

Order Number:

P.O. Number:

Customer ID:

Invoice Number:

Billing Information

Andrew Marton
Mar Vista CC

Shipping Information

Shipping: 0.00
Tax: 0.00
Total: USD 157.00

Payment Information

Date/Time: 24-Oct-2022 14:23:47 MDT
Transaction ID: 43711367512
Transaction Type: Authorization w/ Auto Capture
Transaction Status: Captured/Pending Settlement
Authorization Code: 095457
Payment Method: MasterCard XXXX4483

Marina Graphic Center

INCORPORATED

12901 CERISE AVENUE • HAWTHORNE, CA 90250-5520
TEL. (310) 970-1777 • FAX (310) 263-1777

MAR VISTA COMMUNITY COUNCIL
PO BOX 66871
LOS ANGELES, CA 90066

Customer ID: MVCC
Invoice No: 128940 P
Invoice Date: 10/31/2022
Terms: DUE UPON RECEIPT

ATTENTION: ACCOUNTS PAYABLE

Description	Amount
MGC JOB NO: 215068 REQUESTOR: CAROLYN HONDA CUST PO NO: RE: ELECTION ANNOUNCEMENT POSTCARDS ~~~~~	
POSTAGE EXPENSE	4,338.62
CREDIT CARD FEE	130.16

TERMS: DUE UPON RECEIPT Due On or Before: 10/31/2022

PLEASE PAY TOTAL AMOUNT



Subtotal	4,468.78
Sales Tax	0.00
Total	4,468.78

1 1/2% PER MONTH "SERVICE CHARGE" WILL BE MADE ON PAST DUE ACCOUNTS
IN THE EVENT SUIT IS INSTITUTED, BUYER SHALL PAY ALL REASONABLE ATTORNEY'S FEES AND COSTS OF COLLECTION

Marina Graphic Center Inc

12901 Cerise Avenue
Hawthorne, CA 90250
(310) 970-1777

10/31/22 5:05:36 PM
Ref #: R304508072335
Authorization Code: 098939
cf_customerId: MVCC

Total: \$4,468.78 USD

Card Number: XXXXXXXXXXXX4483
Card Holder: ANDREW MARTON
Card Brand: MASTERCARD

Thank you for your business.

Signature

Question about this receipt? Call us at Naomi Perez (310) 970-1777 or
email naomip@marinagraphics.com.

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: MVCC Meeting Date: 8.22.22
 Budget Fiscal Year: 2021-2022 Agenda Item No: 4.1
 Board Motion and/or Public Benefit Statement (CIP and NPG):
 The MVCC approves an election budget, not to exceed, \$23,500 to include design, printing, and hand-delivery of a 4 to 8 page newsletter, 4 banners, design, printing, mailing, and Geomapping of a mailed postcard, 50 lawn signs, possible in-person candidate forum with room rental, refreshments, and meeting materials, if needed.
 Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Mary Beth Blakey	ALD	X					
Stacey Greenwald	ALD	X					
Carolyn Honda	ALD	X					
Tyler Laferriere-Holloway	Z1D			X			
Andrew Marton	Z3D	X					
Faith Myhra	Z7D	X					
Jordan Paul	ALD				X		
Kathy Rodriguez	ALD	X					
Martin Rubin	Z2D	X					
Drew Ruesch	Z5D				X		
Jennifer Rafeedie	Z4D				X		
Charlene Samiley	ALD				X		
Bitta Sharma	ALD				X		
Holly Tilson	Z6D	X					
Kathryn Wheeler	CD	X					
Board Quorum: 8	Total:	9	0	1	5		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *[Signature]* Authorized Signature: *[Signature]*
 Print/Type Name: Drew Ruesch Print/Type Name: Tyler Laferriere-Holloway
 Date: 8.22.22 Date: 8.22.22