



Mar Vista Community Council



Mar Vista Community Council Executive and Finance Committee Agenda

Monday, December 2, 2019 at 7:00 p.m. at

The Coffee Connection (Station Room)

3838 S. Centinela Ave.

Los Angeles, CA 90066

Chair: Elliot Hanna (elliott.hanna@marvista.org)

1. **Call to order**
2. **Roll Call** – Call of the roll and certification of a quorum
3. **Announcements**
4. **Public comment for items NOT on this agenda**
5. **Ex-Parte Communications and Conflicts-of-Interest** - Each committee member shall declare any ex-parte communications or conflicts-of-interest pertaining to items on or related to this agenda.
6. **Adoption of the Agenda**
7. **Approval of minutes** – Approval of minutes from prior meeting(s).
8. **Reports**
 - 8.1. **Chair** – Elliot Hanna
 - 8.2. **1st Vice-Chair** – Martin Rubin
 - 8.3. **2nd Vice-Chair** – Michelle Krupkin
 - 8.4. **Secretary** – Mary Hruska
 - 8.5. **Treasurer** – Holly Tilson
9. **Special Orders** – None
10. **Consent Calendar** – The Consent Calendar is reserved for items deemed to be routine and non-controversial. Any committee member may pull an item or items for further discussion.
 - 10.1. **[FUNDING] Monthly Expense Report** - Discussion and possible action regarding the most recent Monthly Expense Report (MER).
 - 10.2. **[FUNDING] Revisions to FY2019 – 2020 Budget** - Discussion and possible action regarding revisions to the FY2019 – 2020 budget.
 - 10.3 **[FUNDING] Reimbursement for Hospitality Supplies** – Approval of a reimbursement in the amount of \$110.72 to Kathryn Wheeler for hospitality supplies.
 - 10.4 **[FUNDING] Reimbursement for Outreach Supplies** – Approval of a reimbursement in the amount of \$92.76 to Kathryn Wheeler for Outreach supplies.

11. Excluded Consent Items

12. Unfinished Business and General Orders - None

13. New Business

13.1 [FUNDING] Appropriation for a SurveyMonkey Account – Discussion and possible action regarding an expenditure, not to exceed \$1,200, for a SurveyMonkey account.

13.2 [FUNDING] Appropriation for an MVCC Newsletter– Discussion and possible action regarding an expenditure, not to exceed \$8,000, for an MVCC newsletter.

14. Adjournment

- * **PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.
- * **PUBLIC POSTING OF AGENDAS** - MVCC agendas are posted for public review at Mar Vista Recreation Center, 11430 Woodbine Street, Mar Vista, CA 90066. Subscribe to our agendas via email through L.A. City's Early Notification System at <http://www.lacity.org/subscriptions> or via at our website, <http://www.marvista.org>
- * **THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities, including sign language interpreters, assistive listening devices and other auxiliary aids and/or services. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting chair@marvista.org.
- * **SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a chair@marvista.org para avisar al Concejo Vecinal.
- * **PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website, <http://www.marvista.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact secretary@marvista.org.
- * **RECONSIDERATION AND GRIEVANCE PROCESS** - For information on MVCC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MVCC Bylaws. The Bylaws are available at our Board meetings and our website, <http://www.marvista.org>.