



Mar Vista Community Council



Executive and Finance Committee

Monday, July 2, 2018 from 7:00 p.m. to 9:00 p.m. at

The Coffee Connection (Station Room)

3838 S. Centinela Blvd.

Los Angeles, CA 90066

Chair: Elliot Hanna (elliott.hanna@marvista.org)

1. **Call to order**
2. **Roll Call – Call of the roll and certification of a quorum.**
3. **Announcements**
4. **Public comment for items NOT on this agenda**
5. **Reading and approval of minutes**
6. **Officer Reports**
 - 6.1. **Chair** – Elliot Hanna
 - 6.2. **1st Vice-Chair** – Rob Kadota
 - 6.3. **2nd Vice-Chair** – Paola Cervantes
 - 6.4. **Secretary** – Sara Roos
 - 6.5. **Treasurer** – Holly Tilson
7. **Special Orders –**
 - 7.1. **Discussion of Monthly Expense Report (MER)** – Discussion and possible action regarding latest MER.
 - 7.2. **Discussion of FY2019 budget** – Discussion regarding rules, requirements, and deadlines for the FY2019 budget.
 - 7.3. **Discussion of known, upcoming funding items** – Discussion of expected funding items for FY2019.
8. **Unfinished Business and General Orders - None**
9. **New Business –**
 - 9.1. **Funding Items** – Discussion and possible action regarding payment of outstanding invoices and funding items for FY2019 including anticipated monthly expenses (details will be available at the meeting).
 - 9.2. **Discussion of ExFin Changes** – Discussion and possible action regarding proposed changes to ExFin's responsibilities going forward.
 - 9.3. **Discussion of Board Retreat** – Discussion and possible action regarding retreat scheduled for July 15, 2018 from 1:00 to 5:00 p.m. at St. Bede's.
 - 9.4. **Board Meeting Procedures** – Discussion and possible action regarding proposed changes to the conduct of meetings of the Board of Directors.
 - 9.5. **Best Practices and Procedures** – Discussion and possible action regarding agenda simplification, timely posting of minutes, development of a "welcome packet" for new committee chairs, and other related matters.
 - 9.6. **Revision of Standing Rules** – Discussion and possible action regarding proposed revisions to the Standing Rules (to be presented at the July 12, 2018 meeting of the Board of Directors).



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- 9.7. Committee Structure and Assignments** – Discussion and possible action regarding the proposed changes to the committee structure and new committee assignments.
10. **Adjournment** (not later than 9:00 p.m.)
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in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at <http://www.marvista.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact secretary@marvista.org. **As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or any auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting chair@marvista.org.