

Monthly Expenditure Report



Reporting Month: May 2018

Budget Fiscal Year: 2017-2018

NC Name: Mar Vista Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$26646.80	\$9385.79	\$17261.01	\$250.30	\$0.00	\$17010.71

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32350.00	\$852.50	\$12461.01	\$250.30	\$12210.71
Outreach		\$6533.29		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4800.00	\$0.00	\$4800.00	\$0.00	\$4800.00
Neighborhood Purpose Grants	\$4850.00	\$2000.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$15353.20	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STORQUEST-WLA/SAWTELLE	05/01/2018	(Credit card transaction)	General Operations Expenditure	Office	\$208.00
2	STORQUEST-WLA/SAWTELLE	05/20/2018	(Credit card transaction)	General Operations Expenditure	Office	\$92.83
3	THE HOME DEPOT #6611	05/27/2018	(Credit card transaction)	General Operations Expenditure	Office	\$65.67
4	STORQUEST-WLA/SAWTELLE	05/31/2018	(Credit card transaction)	General Operations Expenditure	Office	\$461.00
5	THE WEB CORNER	05/01/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$181.50
6	BROWN & BIGELOW INC	05/15/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$492.57
7	BROWN & BIGELOW INC	05/15/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$734.09
8	AT&T BILL PAYMENT	05/18/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$94.81

9	SMARTNFINAL39510303956	05/20/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$9.63
10	MAILCHIMP MONTHLY	05/21/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$22.50
11	BROWN & BIGELOW INC	05/22/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$2728.18
12	BROWN & BIGELOW INC	05/23/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$865.82
13	BROWN & BIGELOW INC	05/23/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$1404.19
14	St. Andrew's Lutheran Church	05/02/2018	FUNDING MOTION: ST ANDREW'S CHURCH MEETING ROOM - ...	General Operations Expenditure	Office	\$25.00
15	Parents, Teachers/Educators & Students in Action	05/14/2018	Funding motion: MVCC approves a NPG for PESA's Tee...	Neighborhood Purpose Grants		\$2000.00
Subtotal:						\$9385.79

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Sara Roos	05/15/2018	Funding Motion: Office Supply Reimbursement, ...	General Operations Expenditure	Office	\$68.97
2	Holly Tilson	05/15/2018	Funding Motion: Office Supply Reimbursement-T...	General Operations Expenditure	Office	\$131.33
3	St. Andrew's Lutheran Church	05/23/2018	FUNDING MOTION: ST ANDREW'S CHURCH MEETING ROOM - ...	General Operations Expenditure	Office	\$25.00
4	St. Andrew's Lutheran Church	06/04/2018	FUNDING MOTION: ST ANDREW'S CHURCH MEETI...	General Operations Expenditure	Office	\$25.00
Subtotal: Outstanding						\$250.30

StorQuest - West Los Angeles / Sawtelle
 2531 Sawtelle Blvd.
 Los Angeles, CA 90064
 (310) 477-6964

Kadota, Rob
 3759 Barry Ave

 Los Angeles , CA 90066

StorQuest - West Los Angeles / Sawtelle
 2531 Sawtelle Blvd.
 Los Angeles, CA 90064
 (310) 477-6964

Account Number: 1003314483

 DETACH UPPER PORTION AND RETURN IT WITH YOUR CHECK PAYMENT

MONTHLY INVOICE

IMPORTANT INFORMATION

It's a pleasure to serve you at StorQuest - West Los Angeles / Sawtelle. Kindly remit the amount due before the Payment Due Date below. You can pay by (1) credit card, (2) check, (3) cashier's check or (4) money order. Your canceled check or the cashier's check paperwork will serve as your receipt.

Questions about your Invoice? Please call your StorQuest - West Los Angeles / Sawtelle Manager at (310) 477-6964.

Space	Due Date	Rent	Services	Fees	Insurance	Other	Tax	Credits	Total	
30	Apr 30, 2018	\$196.00	\$.00	\$.00	\$12.00	\$.00	\$.00	\$.00	\$208.00	
New Balance:									\$208.00	
Notice Date: Apr 14, 2018					Past Due Balance:					\$.00
Payment Due Date: Apr 30, 2018					Total Amount Due:					\$208.00

You can pay your bill online by visiting www.storquest.com, over the phone by calling (310) 477-6964, by mail, or in person at StorQuest - West Los Angeles / Sawtelle. Each month your payment can be automatically charged to your credit card, just ask us for an Autopay card and we'll take care of the rest.

Thank you for renting from StorQuest - West Los Angeles / Sawtelle, we appreciate your business!

StorQuest - West Los Angeles / Sawtelle
2531 Sawtelle Blvd.
Los Angeles, CA 90064
(310) 477-6964

Payment Receipt

Transaction Date: May 19, 2018
Transaction Number: 1047478317
Account Name: Kadota, Rob
Account Number: 1003314483
Agent: T Padilla

Kadota, Rob
3759 Barry Ave

Los Angeles , CA 90066

Charge Date	Item Description	Amount
May 19, 2018	Unit 34 Rent: (May 19, 2018 thru May 29, 2018)	\$164.76
May 19, 2018	Insurance 3,000 coverage: (May 19, 2018 thru May 29, 2018)	\$4.40

Charges Summary:
Charges: \$169.16
Tax: \$0.00
Total Charges: \$169.16

Payment Summary:
Total Tendered: \$169.16
Change: \$0.00

Payment Method	Reference	Amount
Escrow Deposit		\$76.33
MasterCard	xxxxx8563	\$92.83

Customer Signature



More saving.
More doing.™

12975 W. JEFFERSON BLVD LA, CA 90066
STR MGR JIMMY_CHACON@HOMEDEPOT.COM

6611 00059 61594 05/27/18 08:02 AM
SELF CHECK OUT

035441676453 60" SHLVG <A> 59.97
36X60X18 STEEL 4-SHELF RIVET UNIT

SUBTOTAL 59.97
SALES TAX 5.70
TOTAL \$65.67

XXXXXXXXXXXX8563 MASTERCARD

USD\$ 65.67
AUTH CODE 030511/1596025 TA
Chip Read Verified By PIN
AID A0000000041010 MASTERCARD
TVR 0000048000
IAD 01106070032200002209000000000000FF
TSI E800
ARC 00

P.O.#/JOB NAME: MVCC



6611 59 61594 05/27/2018 5320

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 08/25/2018
THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

ENTER FOR A CHANCE
TO WIN A \$5,000
HOME DEPOT GIFT CARD!

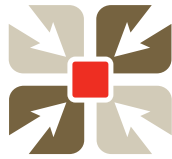
Tell us about your store visit!
Complete c...vey and

Mar Vista Community Council
Shelving for storage unit
office expense

\$ 65.67

Rob Kadota

5/30/18



StorQuest[®]

SELF STORAGE

Rules & Regulations

Rent:

1. Rent is due on or before the anniversary date of each month, which is stated on your lease. If rent is not received by this date, the account is considered delinquent and a late fee will be assessed.
2. Owner reserves the right to refuse payments made by check whether in person or by mail.
3. Payments received after posted business office hours will be credited to the Tenant's account the following business day.
4. Insurance, and/or proof of insurance of the items stored, is to be provided at the time of rental and maintained through the occupant's tenancy.

Vacating:

1. Tenants must notify the office at least seven days (7) prior to the anniversary date of intent to vacate unit by giving a written notice or telephone notice to the manager.

Refund Policy:

1. Prepaid or unused rent is not refundable.
2. There is no prorating of rent on move-outs.

Ground Rules:

1. Individuals must identify themselves if requested.
2. Remove all trash and unwanted items from the space. Tenant is not allowed to use on-site dumpster for trash disposal. Tenant will be charged a minimum fee of \$30.00 for trash removal or improper trash disposal.
3. While driving in the facility abide by the 5 miles per hour speed limit. When parking vehicle do not block driveways or other storage spaces.
4. It is the Tenant's responsibility to secure the storage unit using a personal lock.
5. Tenant is responsible for insuring all property within the storage unit.
6. The use of electrical outlets and electricity in the storage unit is not allowed.
7. Storage of welding gases, gasoline or flammables, explosives or other hazardous and dangerous materials are strictly prohibited.
8. Absolutely no alcohol, drugs or smoking allowed on the facility premises.
9. All materials and items in the storage unit must be placed at least 18" below the fire sprinkler head(s).
10. Absolutely no loitering. StorQuest personnel reserve the right to ask you to leave the facility premises at anytime.
11. If the stored property is a vehicle or vessel, the Tenant is responsible for any damages. Tires must be inflated at all times, and vehicle must be in good running condition.

Please notify the office immediately in writing of any address or phone number changes.



Instructions to Pay Online



On our website you can...

- » Make monthly payments
- » View your account status
- » Manage your storage unit inventory
- » Maintain your account information
- » Reserve additional storage units

Follow these easy steps:

1. Access the Internet via your web browser and go to <http://www.storquest.com>.
2. Select "My Account" at the top of the right screen.
3. Click on "Forgot your password? Existing tenant but do not have a logon? Click here."
4. Enter the email address associated with your storage account and follow the activation instructions.

If you have any questions, please contact your Manager.



SELF STORAGE RENTAL AGREEMENT
(Month-to-Month Tenancy)

StorQuest - West Los Angeles / Sawtelle
2531 Sawtelle Blvd.
West Los Angeles, CA 90064
(310) 477-6964

LIEN NOTICE: OWNER HAS A LIEN ON ALL PERSONAL PROPERTY STORED IN OCCUPANT'S SPACE FOR RENT, LABOR, OR OTHER CHARGES, PRESENT OR FUTURE, IN RELATION TO THE PERSONAL PROPERTY, AND FOR ITS PRESERVATION OR EXPENSES REASONABLY INCURRED IN ITS SALE OR OTHER DISPOSITION PURSUANT TO THIS AGREEMENT. PROPERTY STORED HEREUNDER MAY BE SOLD TO SATISFY THIS LIEN IF THE RENT OR OTHER CHARGES DUE REMAIN UNPAID FOR FOURTEEN (14) CONSECUTIVE DAYS. THIS LIEN AND ITS ENFORCEMENT IS AUTHORIZED BY CHAPTER 10 (COMMENCING WITH SECTION 21700) OF THE CALIFORNIA BUSINESS AND PROFESSIONS CODE.

1. Lease Information:

A. Date of Lease: May 19, 2018 Storage Space No.: 34 Approx. Space Size: 10x10

D. Occupant's Name(s): Rob Kadota Home Phone: 310-628-4095 Work Phone: ----- Cell: -----

E. Anniversary Date: 30th Email: info@marvista.org

By electing to provide its e-mail address, Occupant agrees that notice by Owner may be given to Occupant via e-mail.

F. Address: 3759 Barry Ave City/State/Zip: Los Angeles CA 90066

G. Driver's License No.: *****839 Make: _____ Model: _____ Year: _____

H. License Plate Number: _____ I. Rental Rate for term: \$449.00 per month.
(due and payable only in United States dollars)

J. Administration Fee: \$24.00

MILITARY: Please state whether you or your spouse are active duty military or reserves. Yes _____ NO

SSN: _____

If so, state Branch, Base assigned and Commanding Officer: _____

DESCRIPTION OF CONTENTS STORED OR TO BE STORED: (circle all that apply) Household Goods, Furniture, Boxes, Trunks, Suitcases, Toys, Sporting Goods, Tools, Motor Vehicles (VIN Required), Other Vehicles/Trailers (Registration number required) and/or other as named: Paper Goods, Tools

DISCLOSURE OF LIENHOLDERS: Please state name and address of any lienholders or secured parties who have an interest in the property that is or will be stored. If more than one such lienholder or secured party exists, please list all lienholders and secured parties on a separate attachment to this Agreement and write "See Attachment" in the space below. If you decline, please write none. NONE

ALTERNATE CONTACT: Please provide the name and address of another person to whom any preliminary lien notice and subsequent notices may be sent. If you decline to provide one, write none.

Approve _____ Decline

Name: _____ Phone: _____

Address: _____ City/State/Zip: _____

E-Mail: _____

2. Parties and Date: This Lease is executed in duplicate as of the date set forth above by and between

_____ managed by William Warren Properties, Inc. as Agent for Owner ("Owner"), and the individual(s) ("Occupant") those certain premises described in section 1. B. above (referred to in this Lease as "premises" or "space" or "unit") on the following terms and conditions:

3. Term: The term of this tenancy will start as of the date set forth in section 1.E., and will continue on a month-to-month basis, until terminated.

4. Space Size: Occupant understands that all unit sizes are approximate and enters into this Rental Agreement without reliance on the estimated size of the Space. Space sizes are for comparison purposes only. Spaces may be smaller than indicated in advertising or other size indicators.

5. Rent and Fees: Rent is the sum set forth above in section 1.I., payable in advance upon the monthly anniversary date set forth above each and every calendar month to Owner or to Owner's designated agent. Rent is payable without deduction, demand or billing statement. Rent is payable only in United States dollars.

A. If rent is not paid within ten (10) days after the due date, or in the event of a dishonored bank check from Occupant to Owner, because actual damages for said late payments and dishonored checks are extremely difficult to ascertain, Occupant agrees to pay a late fee in amount to be determined as stated below.

i) ten dollars (\$10) if the monthly rent is sixty dollars (\$60) or less;

ii) fifteen dollars (\$15) if the monthly rent is between sixty dollars (\$60) and one hundred (\$100);

iii) the greater of twenty dollars (\$20) or 15% of the monthly rent, if the monthly rent is one hundred dollars (\$100) or more and \$25.00 as liquidated damages for said dishonored bank check as additional rent.

B. If Occupant's checks are dishonored more than once, Owner may require, upon seven (7) days written notice to Occupant, that all future rent must be paid by certified check, money order or cashier's check.

C. All rent or other charges due upon termination must be paid by certified check, money order or cashier's check.

D. If rent is not paid within thirty consecutive (30) days after the due date, a lien notice will be sent and a charge of \$20.00 will be assessed to the Occupant's account.

E. Occupant will be deemed responsible for the following fees associated with the cost of auctioning ones property; publication fee \$25.00 (per ad), sale fee \$100.00.

F. The monthly rental rate may be changed at any time by Owner giving written notice to Occupant at the last known address, thirty (30) days before the effective date of the change. If Occupant has made advance rental payments, the new rate will be charged against such payments.

G. No rent refunds or rent pro-rations will be given for either the first month or the month of termination. No rent refund will be given at termination for any unused prepaid rent. Owner, at Owner's sole discretion, may accept or reject partial rent payments. Acceptance of partial payments of rent by Owner shall not constitute a waiver of Owner's rights and Occupant understands and agrees that acceptance of a partial rent payment made to cure a default for non-payment of rent shall not delay or stop foreclosure on Occupant's stored property. ALL PAYMENTS MADE TO SATISFY OUTSTANDING LIEN AMOUNTS AND CHARGES SHALL BE PAID BY CERTIFIED CHECK, CASHIER'S CHECK, MONEY ORDER OR CASH. If Occupant pays all rent and charges which are in arrears, then the overlock will be removed during office hours of the Facility, within 48 hours after receipt of payment in full. Tampering with Owner's overlock is strictly forbidden and actionable.

6. Use and Occupancy/Uses Strictly Prohibited: The space is to be used only for storage of personal property and household goods solely owned by Occupant.

A. Occupant is prohibited from storing, using on, or bringing onto the premises any materials which are classified as hazardous, flammable, perishable, toxic or illegal possessions under any law or regulation or in fact, and from engaging in any activity on the premises which produces, or may produce, such materials. Without limiting the foregoing, Occupant is prohibited from storing, using on, or bringing onto the premises any and all ammunition and firearms.

B. Trash or discarded materials are not allowed in or near the space.

C. Occupant has no right to use any other portion of the premises for any purpose other than for access to the rented storage space. Neither the property stored, nor the manner of storage, may be allowed to become a fire hazard or nuisance, or to constitute a violation of any law or ordinance.

D. Property is stored under the sole supervision and control of the Occupant, and Owner does not exercise care, custody, or control over property stored by Occupant.

E. **It is unlawful to use a storage space in this facility as a residence.** Use of the premises for human or animal habitation is specifically prohibited.

F. Occupant agrees not to store collectibles, heirlooms, jewelry, money, bullion, works of art, food, firearms, irreplaceable or invaluable property (such as books, financial records, writings, computer data), or any property having special or sentimental value to Occupant. Occupant agrees not to store records or receipts for the property stored in the space. The Occupant hereby waives any claim for sentimental value for the Occupant's emotional attachment to any property that is stored in the space or on the property

G. Occupant agrees not to conduct any business out of the Space and further agrees that the Space is not to be used for any type of workshop, for any type of repairs, or for any sales, renovations, decoration, painting, or other contracting.

H. Occupant is strictly prohibited from storing or using materials in the Space or in the Facility classified as hazardous or toxic under any local, state or federal law or regulation, and from engaging in any activity which produces such materials. Occupant's obligation of indemnity as set forth below specifically includes any costs, expenses, fines or penalties imposed against the Owner or any of its respective agents, employees or affiliates, arising out of the storage or use of any hazardous or toxic material by Occupant, Occupant's

agents, employees, invitees or guests. Owner may enter the Space at any time to remove and dispose of prohibited items.

7. Access: IF RENT IS NOT PAID WITHIN TEN (10) DAYS OF THE MONTHLY DUE DATE, OWNER, MAY, WITHOUT NOTICE, RESTRICT VEHICLE ACCESS TO THE FACILITY WITHOUT RESTRICTING ACCESS TO THE TENANT'S SPACE. UNTIL RENT IS PAID IN FULL, SUCH VEHICLE ACCESS MAY BE PERMITTED ONLY UPON APPROVAL OF THE SITE MANAGER AND ONLY DURING REGULAR OFFICE HOURS FOR THE FACILITY. Access to the space will be denied if Occupant fails to cure its default in full within 14 days of date of Preliminary Lien Notice. Additionally, if Occupant is renting more than one Space at any given time, default on one rented Space shall constitute default on all rented Spaces. In Owner's sole discretion, Occupant's access to the premises may be conditioned in any manner deemed reasonably necessary by Owner to maintain order and protect security on the premises. Such measures may include, but are not limited to, limiting hours of operation, requiring verification of Occupant's identity, and requiring Occupant to sign in and out upon entering and leaving the premises. Occupant hereby acknowledges that Owner and Owner's agents have neither made any representations or warranties about security or safety of the premises or property stored therein nor made any guarantees relating to safety or security. Without limiting the foregoing, Owner shall have no responsibility for providing security of any nature at or for the premises.

8. Rules: Owner will have the right from time to time to establish or change hours of operation or to promulgate amendments and make additional rules and regulations for the safety, care and cleanliness of the premises, or preservation of good order. Occupant must follow all of Owner's rules either now in effect or that may be put into effect later.

9. Premises: Occupant accepts the space as being in good condition and repair. Occupant will immediately notify Owner of any defect in the storage space. Occupant will keep the premises in good condition and will pay Owner for repairs necessary due to negligence or misuse while under Occupant's control. Occupant must not use the electric light, if provided, for any use other than as a light fixture. Occupant must provide his own light bulb. Occupant may not build or attach anything to the building or common walls. This property has not undergone inspection by a Certified Access Specialist. However, facility met building code requirements at the time of construction and Owner is working to meet all applicable standards for ADA Compliance in the State of California. Should you need assistance for access, please contact the manager, who will be happy to assist you.

10. Owner's Right to Enter: Occupant grants Owner and its agents, and the representatives of any government authority (including police and fire officials) the right to access Occupant's storage unit(s). Occupant agrees and consents that it will provide the Owner a copy of the key to their lock for their rented unit to permit Owner access.

A. If Occupant does not grant access to the premises as required, or in the event of an emergency, or upon default of any of Occupant's obligations under this Lease (other than the failure to pay rent), Owner or its agents or the representatives of any governmental authority will have the right, but not the obligation, to remove Occupant's locks and enter the premises, without notice to Occupant, for the purpose of examining the premises or the contents thereof or for the purpose of making repairs or alterations to the premises and taking such other action as may be necessary or appropriate to preserve the premises or to comply with applicable law including any applicable local, state or federal law or regulation governing hazardous or toxic substance material or waste or to enforce any of Owner's rights.

B. If there is any damage or injury to the premises or the Facility arising from the active or passive acts, omissions or negligence of Occupant, all expenses reasonably incurred by Owner to repair or restore the unit or premises or restore compliance with environmental regulations will be paid by Occupant as additional rent and will be due upon demand by Owner.

11. Termination: With respect to month-to-month tenancy, this Rental Agreement can be terminated only in the event that the party desiring to terminate shall have given written or telephone notice of termination to the other party 7 (seven) days prior to the end of any monthly period, or in the case of such termination to be effective as of the last day of the monthly period. Nothing herein shall limit the right of Owner to terminate the Rental Agreement in the manner provided by law prior to the expiration of any term, in the event that Occupant shall commit any breach or default hereunder or abandon the Premises. Upon termination of this Agreement, Occupant shall remove all personal property from the space and shall deliver possession of the space to Owner unless such property is subject to Owner's lien rights as referenced in this Rental Agreement. If Occupant fails to fully remove its property from the space within the time required, Occupant shall be an Occupant at sufferance and Owner, at its option, may without further notice or demand, either directly or through legal process, reenter the Occupant's unit and remove all property therefrom without being deemed guilty in any manner of trespassing or conversion. No refunds are allowed for partial-month occupancies. All items, including boxes and trash left in the space or on the property after vacating will be deemed to be of no value to the Occupant and will be discarded by the Owner at the expense of the Occupant. This Rental Agreement shall automatically terminate if the Occupant abandons the space. The Occupant shall be deemed to have abandoned the space if the Occupant has removed the contents of the space and/or has removed the Occupant's locking device from the space and **is not current** in all obligations hereunder. Abandonment shall allow the Owner to remove all contents of the space for disposal. Occupant hereby waives and releases any claims or actions against Owner for disposal of personal property resulting from Occupant's abandonment. Any property remaining in the space after termination of this agreement will be conclusively deemed abandoned by Occupant, and may be sold, destroyed, or disposed of in any manner chosen by Owner in Owner's sole and unlimited discretion.

12. Assignment: Occupant may neither sublet or assign the storage space nor store property owned by others in it without the written consent of Owner. Owner may withhold consent to any requested assignment or subletting in Owner's sole, unlimited, and absolute discretion. No requirement of reasonableness in the granting or withholding of such consent is to be implied by anything in this agreement.

13. Indemnity: Occupant will indemnify, hold harmless, and defend Owner from all claims, demands, actions, or causes of action whatsoever that are hereafter brought or made by others arising out of, or connected in any way with, Occupant's use of the premises.

This indemnity obligation specifically extends to any actions, orders, penalties, or enforcement procedures made or brought by any governmental agency in connection with any materials or property stored in Occupant's storage space. Occupant agrees to indemnify Owner from any liability, loss, cost or obligation on account of or arising from any such injuries or losses caused by persons other than Owner or Owner's agent.

14. Liability and Insurance:

A) Release of Liability for Property Damage: NO BAILMENT IS CREATED BY THIS RENTAL AGREEMENT. OWNER IS NOT A WAREHOUSEMAN ENGAGED IN THE BUSINESS OF STORING GOODS FOR HIRE. THE EXCLUSIVE CARE, CUSTODY AND CONTROL OF ANY AND ALL PERSONAL PROPERTY STORED IN THE SPACE SHALL REMAIN VESTED IN THE OCCUPANT, AND ALL PROPERTY STORED WITHIN OR ON THE SPACE BY OCCUPANT OR LOCATED AT THE FACILITY BY ANYONE SHALL BE STORED AT OCCUPANT'S SOLE RISK. **OWNER AND ITS RESPECTIVE AGENTS, EMPLOYEE AND AFFILIATES SHALL NOT BE LIABLE FOR ANY LOSS OF OR DAMAGE TO ANY PERSONAL PROPERTY IN THE SPACE OR AT THE FACILITY ARISING FROM ANY CAUSE WHATSOEVER INCLUDING, BUT NOT LIMITED TO, BURGLARY, MYSTERIOUS DISAPPEARANCE, FIRE, WATER DAMAGE, MOLD, MILDEW, RODENTS, INSECTS, ACTS OF GOD, THE ACTIVE OR PASSIVE ACTS OR OMISSIONS OR NEGLIGENCE OF THE OWNER OR ANY OF ITS RESPECTIVE AGENTS, EMPLOYEES OR AFFILIATES OR THE MALFUNCTION OF ANY TYPE OF CLIMATE CONTROL SYSTEM INSTALLED BY OWNER OR ANY OF ITS RESPECTIVE AGENTS, EMPLOYEES OR AFFILIATES.** No owner of a self-service storage facility shall be liable for loss sustained by an Occupant as a result of theft committed by a third party provided that ordinary care was exercised.

B) Insurance: OCCUPANT, AT OCCUPANT'S EXPENSE, SHALL MAINTAIN A POLICY OF FIRE, EXTENDED COVERAGE ENDORSEMENT, BURGLARY, VANDALISM AND MALICIOUS MISCHIEF INSURANCE FOR THE ACTUAL CASH VALUE OF STORED PROPERTY. INSURANCE ON OCCUPANT'S PROPERTY IS A MATERIAL CONDITION OF THIS RENTAL AGREEMENT AND IS FOR THE BENEFIT OF OCCUPANT AND OWNER. FAILURE TO CARRY THE REQUIRED INSURANCE IS A BREACH OF THIS RENTAL AGREEMENT AND OCCUPANT ASSUMES ALL RISK OF LOSS TO STORED PROPERTY THAT WOULD BE COVERED BY SUCH INSURANCE. OCCUPANT EXPRESSLY AGREES THAT THE INSURANCE COMPANY PROVIDING SUCH INSURANCE SHALL NOT BE SUBROGATED TO ANY CLAIM OF OCCUPANT AGAINST OWNER OR ANY OF ITS RESPECTIVE AGENTS, EMPLOYEES OR AFFILIATES FOR LOSS OF OR DAMAGE TO STORED PROPERTY.

15. Security of Space; Occupant Provides Lock: Occupant agrees to be solely responsible for providing a lock to secure access to the space, which Occupant, in Occupant's sole discretion, deems adequate to secure access to the space. In the event such locks are rendered ineffectual for any reason, Owner may, but is not obligated to, take whatever measures Owner deems reasonable to re-secure the space, with or without notice to Occupant, in Owner's sole discretion. The fact that Owner has taken measures to re-secure access to Occupant's space will not change the limitations on Owner's liability set forth elsewhere in this agreement, nor will such measures be deemed a conversion of Occupant's stored property. Occupant will also be solely responsible for any access to the space achieved by others, subject to all of the terms and limitations of this agreement, whether or not such access is achieved as a result of Occupant's intent. There shall be no liability to Owner, Owner's employees or agents in the event alarm, video system or sprinkler system, or any components thereof, shall fail or malfunction. **Any video recording devices are not monitored.**

16. Notices: All notices from Owner required by this Agreement shall be sent by first class mail postage prepaid to Occupant's last known address or to the electronic mail address provided by the Occupant in this Agreement. Notices shall be deemed given when deposited with the U. S. Postal Service or when sent by electronic mail. All statutory notices shall be sent as required by law. Occupant represents and warrants that the information Occupant has supplied in the Agreement is true, accurate and correct and Occupant understands that Owner is relying on Occupant's representations. Occupant agrees to give prompt written notice to Owner of any change in Occupant's address, any change in the liens and secured interest on Occupant's property in the Space. Occupant understands he must personally deliver such notice to Owner or mail the notice by certified mail, or via e-mail to Owner at the address shown on the Agreement. E-mail from Occupant must be acknowledged in writing by Owner to be deemed delivered. Owner does not recognize or acknowledge address changes which are not delivered to Owner in writing. Any other legal notifications from the Occupant regarding this agreement can be mailed to StorQuest Self Storage, 201 Wilshire Bl. Ste. 102, Santa Monica, CA 90401.

17. Attorney's Fees: A). If either party hereto fails to perform any of its obligations under this Lease or if any dispute arises between the parties hereto concerning the meaning or interpretation of any provision of this Lease, then the defaulting party or the party not prevailing in such dispute, as the case may be, shall pay any and all costs and expenses incurred by the other party on account of such default and/or in enforcing or establishing its rights hereunder, including, without limitation, court costs and reasonable attorneys' fees and disbursements. Any such attorneys' fees and other expenses incurred by either party in enforcing a judgment in its favor under this Lease shall be recoverable separately from and in addition to any other amount included in such judgment, and such attorneys' fees obligation is intended to be severable from the other provisions of this Lease and to survive and not be merged into any such judgment. B). Without limiting the generality of section 17(A) above, if Owner utilizes the services of an attorney for the purpose of collecting any rent due and unpaid by Occupant or in connection with any other breach of this Lease by Occupant, Occupant agrees to pay Owner actual attorneys' fees as determined by Owner for such services, regardless of the fact that no legal action may be commenced or filed by Owner.

18. Subordination: This lease and all amendments and modifications thereof shall be fully subordinate to the lien of any mortgage now or hereafter affecting the premises.

19. Ground Lease: The property containing the premises (“Property”) is subject to that certain Lease dated December 16, 1976 (as subsequently amended and assigned, the “Ground Lease”). In the event of the termination of the Ground Lease, this Lease shall not terminate or be terminable by Occupant. In the event of any action for the foreclosure of a mortgage encumbering the Property, this Lease shall not terminate or be terminable by Occupant by reason of the termination of the Ground Lease unless Occupant is specifically named and joined in any such action and unless a judgment is obtained therein against Occupant. In the event that the Ground Lease is terminated as aforesaid, the Occupant shall attorn to the lessor under the Ground Lease or to the purchaser at the sale of the Property on such foreclosure, as the case may be.

20. No Oral Agreements; Entire Agreement and Lack of Warranties: This Lease contains the entire agreement between Owner and Occupant. Occupant agrees that he/she is not relying, and will not rely upon any oral representation made either before, concurrent with or after the execution of this Lease - whether made by Owner, or by any of Owner's agents or employees -- purporting to modify or add to this Lease in any manner. There are no representations, warranties or agreements by or between the parties which are not set forth fully herein, and no representative or agent of Owner is authorized to make any representations, warranties, or agreements other than as expressly set forth herein. Owner disclaims any implied or express warranties, guarantees or representations of the nature, condition, safety, or security of the premises and Project. Occupant agrees that he/she has inspected the premises (including the common areas and the unit(s) being leased) and found them satisfactory, and that Owner and Owner's agents have neither made any representations or warranties about security or safety of the premises or property stored therein nor made any guarantees relating to safety or security; and that this Lease does not create a contractual duty for Owner to provide such safety or security. Any modification or amendment to this Lease must be in writing.

21. Succession: All provisions of this rental agreement will apply to and be binding upon all of the successors in interest, assigns, or representatives of the parties hereto.

22. Validity: If any part of this agreement is held to be unenforceable for any reason, it will be deemed severed and will not affect the balance of the agreement otherwise found to be valid and enforceable.

23. Release of Occupant Information: Occupant authorizes Owner to release any information about Occupant and Occupant's occupancy as either may be required by law or required by government authorities or agencies.

24. Time: Time is of the essence in the payment of each and every payment upon rent herein covenanted to be paid, as well as the other obligations contained in this Rental.

25. Owner's Lien: OCCUPANT ACKNOWLEDGES AND AGREES THAT OCCUPANT'S PERSONAL PROPERTY STORED ON OR ABOUT THE PREMISES WILL BE SUBJECT TO A CLAIM OF LIEN IN FAVOR OF OWNER FROM THE DATE RENT IS DUE AND UNPAID, FOR RENT, LABOR OR OTHER CHARGES AND FOR EXPENSES REASONABLY INCURRED IN THE SALE OF SUCH PERSONAL PROPERTY. OCCUPANT'S PERSONAL PROPERTY IN, ON OR ABOUT THE PREMISES MAY BE SOLD TO SATISFY SUCH LIEN IF OCCUPANT IS IN DEFAULT UNDER THIS AGREEMENT.

26. Limitation of Value: Occupant agrees that under no circumstances will the aggregate value of all personal property stored in any storage space in the Project exceed, or be deemed to exceed, \$5,000, and that Occupant will not store property with an aggregate value of more than \$5,000 in any storage space without the signed, written permission from Owner. Occupant agrees that Owner need not be concerned with the kind, quantity or value of personal property or other goods stored by Occupant in or about the premises pursuant to this Lease. Nothing herein will constitute any agreement or admission by Owner that Occupant's stored property has any value whatsoever, nor shall anything alter the limitation of Owner's liability set forth elsewhere herein. Occupant further agrees that Owner's and Owner's agents' total responsibility for any loss from any cause whatsoever will not exceed \$5,000 per storage space.

27. Personal Injury: Owner, Owner's agents and employees will not be liable to Occupant for injury or death suffered by any person, including Occupant's guests or invitees, occurring in or about the premises or Occupant's space, or arising out of Occupant's use of the premises or space, from any cause whatsoever, even if such injury or death is caused by the active or passive acts or omissions or negligence of Owner, Owner's agents or employees.

28. Waiver of Jury Trial: Owner and Occupant waive their respective rights to trial by jury of any cause of action, claim, counterclaim, or cross complaint brought by either Owner against Occupant, or Occupant against Owner on any matter arising out of or in any way connected with this Rental Agreement, Occupant's use or occupancy of the storage space, or any claim of bodily injury or property loss or damage or the enforcement of any remedy under any law, statute, or regulation.

29. Military: If you are Active Duty Military, you must provide written notice to the Owner. The Owner will rely on this information to determine the applicability of the Servicemember's Civil Relief Act.

30. Financial Information: Owner does not warrant or guarantee that any financial information (credit card, checking account) will not be stolen or otherwise compromised. Occupant waives and releases any and all claims or actions against Owner for damages arising from the use of said information by others.

31. Climate Control: The climate controlled spaces are heated or cooled depending on outside temperature. The climate controlled spaces do not provide constant internal temperature or humidity control and Owner does not guarantee that temperature and humidity will not fluctuate. Occupant releases Owner and its respective agents, employees and affiliates from all liability for damage to stored property from fluctuations in temperature or humidity from any cause including the negligence of Owner or its respective agents. Occupant agrees to periodically inspect the storage space, taking any actions necessary to protect the stored property.

32. Changes: All terms of this Agreement, including but without limitation, monthly rental rate, conditions of occupancy and other charges, are subject to change upon thirty (30) days posted notice to Occupant. If changed, the Occupant may terminate this Agreement on the effective date of the change by giving Owner ten (10) days prior written notice to terminate after receiving notice of the change. If the Occupant does not give such notice, the change shall become effective and apply to his occupancy.

33. Permission to Communicate: Occupant recognizes Owner and Occupant are entering to a business relationship as Owner and Occupant. Occupant hereby consents to Owner phoning, faxing, e-mailing, texting and using social media (including automated calls or texts) to communicate with Occupant with marketing and/or other business-related communications, including collection notices.

34. Storage of Motor Vehicles: In the event that any motor vehicle remains stored in the Space after termination of the Rental Agreement or upon Occupant's default of 60 days, and in addition to all other rights and remedies available to Owner, Owner is authorized to cause such vehicle to be removed by a person regularly engaged in the business of towing vehicles, without liability for the costs of removal, transportation or storage or damages caused by such removal, transportation or storage. Occupant acknowledges that he or she has personally been given notice that the vehicle is subject to removal at the Occupant's expense. Owner shall incur no liability to Occupant for causing the vehicle to be removed pursuant to this paragraph.

35. Entire Agreement: This Rental Agreement, consisting also of Occupant Information Card and Rules and Regulations, sets forth the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements or understandings with respect thereto.

Occupant agrees to all terms of this agreement and acknowledges receipt of a copy of this agreement by signature below.

—

OCCUPANT:

DocuSigned by:
Rob Kadota
EDC592EF225F41E...

Are you storing more than \$5,000 worth of items?

Yes No

ADDENDUM TO RENTAL AGREEMENT

Limitation of Value

Tenant's Name: Rob Kadota
(Please print)

Unit No.: 34

As a condition of Tenant's Lease with StorQuest - West Los Angeles / Sawtelle ("Owner"), Tenant agrees not to store property in its storage unit having a combined value in excess of \$5,000.00. In consideration of Tenant's demonstration of ownership of insurance for One Hundred Percent (100%) of the full replacement value of the property stored or to be stored, Owner hereby waives the Limitation of Value provision contained in the Rental Agreement.

However, Owner's agreement to waive this value provision is conditioned upon the following:

1. Tenant agrees to maintain its insurance for One Hundred Percent (100%) of the full replacement value of the property stored or to be stored until the termination of its Rental Agreement and removal of its property from the storage facility.
2. Tenant expressly agrees that the carrier of its insurance shall not be subrogated to any claim of Tenant against Owner (as defined to include its officers, employees and agents) from any and all claims of loss or damage to the personal property covered under such insurance.
3. Tenant hereby waives any and all rights of recovery against Owner (as defined above) in connection with any loss or damage to Tenant's property which should be covered by such insurance policy.
4. If Tenant allows the insurance policy to lapse by failing to pay the required premiums, then Tenant shall be considered self insured, whether or not Owner has been informed of such lapse.
5. If Tenant allows the insurance policy to lapse by failing to pay the required premiums, then the limitation of value provision contained in the self storage agreement shall be reinstated and Owner's present waiver shall be deemed null and void.
6. Tenant agrees that Owner's agreement to allow the Tenant to store property having a value in excess of \$5,000.00 shall not be deemed to create any liability on the part of Owner to Tenant for any loss or damage to Tenant's property, regardless of cause.

This Addendum is made a part of Tenant's Rental Agreement and is incorporated therein by reference.

DocuSigned by:
Rob Kadota
Signature: EDC592EF225F41E...

Date: 5/19/2018

Insurance Enrollment?

Yes No

**OLD REPUBLIC INSURANCE COMPANY
SELF STORAGE TENANT INSURANCE ENROLLMENT FORM**

Operator: The William Warren Group Facility Name: StorQuest - west Los Angeles Master Building Master Policy Number: ME 309125

Applicant Name: Rob Kadota Unit or Space #: 34

IN RETURN FOR THE PAYMENT OF THE PREMIUM AND SUBJECT TO ALL THE TERMS OF THE CERTIFICATE OF INSURANCE, I WANT TO ENROLL IN THE SELF STORAGE TENANT INSURANCE PROGRAM UNDERWRITTEN BY OLD REPUBLIC INSURANCE COMPANY AND ADMINISTERED BY XERCOR INSURANCE SERVICES LLC AS FOLLOWS:

Amount of Insurance: \$3,000 Monthly Premium: \$12.00 Insurance Start Date: May 19, 2018

Initials: 

I acknowledge that I have elected to purchase insurance through Old Republic Insurance Company. I understand and agree that the Amount of Insurance I have selected and initialed above is the maximum limit and is subject to a \$100 deductible. The actual amount paid in the event of loss or damage will be determined by my proof of loss documentation.

I authorize the Owner, landlord, lessor, operator (herein Operator) to collect my Monthly Premium and to submit it to the insurance company on my behalf.

My coverage will begin as of ~~May 19, 2018~~ May 19, 2018 the Amount of Insurance I have selected above, but only after I have properly completed and signed this Enrollment Form, made the first premium payment, and received a Certificate of Insurance. I understand that my insurance will continue on a month-to-month basis as long as I continue to pay the Monthly Premium shown above. My insurance will be renewed each month until I terminate the insurance or my lease or rental agreement on the storage unit or space is terminated. I understand that the Monthly Premium is due each month on or before the monthly renewal date and that the Monthly Premium is fully earned each month.

Failure to pay any premium in full each month will result in the cancellation of my insurance, without notice.

I understand that the opportunity to purchase insurance for property stored within a building is available to all tenant/occupants who have entered into a rental or lease agreement with the Operator for enclosed storage unit or space. Coverage does not apply to property stored in a commercial office suite, retail space, parking space, other open storage areas or any other locations. Furthermore, certain types of property that I may store in an enclosed storage unit or space are excluded from coverage. It is my responsibility to read the Certificate of Insurance and understand how it may exclude coverage for some of my belongings and for some causes of loss.

I understand that I will receive 90 days of notice of changes in the premium rates, if any, and the new rate shall be payable as my Monthly Premium beginning the month after the 90 day notice period is exhausted.

I have received a Self Storage Tenant Insurance program brochure and Certificate of Insurance. I understand the manager and staff at this facility are NOT insurance agents. Please direct any questions regarding the insurance you purchased to Xercor Insurance Services LLC at:

Xercor Insurance Services LLC
8435 Keystone Crossing, Suite 240
Indianapolis, IN 46420
1-844-769-2904
California License Number: 0L23065

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in and enrollment form or in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison. Not applicable in AL, CO, DC, FL, KS, KY, LA, ME, MD, NJ, NY, OH, OK, OR, PA, RI, TN, VA, WA, and WV.

Alabama-Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof.

Colorado-It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines,

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denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

District of Columbia-WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Florida-Any person who knowingly and with intent to injure, defraud or deceive any insurer files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

Kansas-Any person who knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

Kentucky-Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

Louisiana-Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Maine, Tennessee, Virginia, and Washington-It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

Maryland-Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

New Jersey-Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

New Mexico-Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

New York-Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Ohio-Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Oklahoma-WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Oregon-Any person who knowingly and with intent to defraud or solicit another to defraud the insurer by submitting an application containing a false statement as to any material fact may be violating state law.

Pennsylvania-Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Rhode Island-Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

West Virginia-Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

I hereby request to enroll in the Self Storage Tenant Insurance program for the Amount of Insurance shown above. I have voluntarily elected to enroll in this Master Policy Insurance program and I have read and completed this Enrollment form.

PRINTED NAME: Rob Kadota

APPLICANT'S SIGNATURE:  _____
DocuSigned by:
EDC592EF225F41E...

DATE SIGNED: May 19, 2018

CERTIFICATE OF INSURANCE

SELF STORAGE TENANT INSURANCE UNDER MASTER POLICY NUMBER: ME 309125

This is to certify that the tenant named on this Certificate has arranged insurance as hereinafter specified and underwritten by

Old Republic Insurance Company

Tenant Name: Rob Kadota

Space 34

Customer of: StorQuest - West Los Angeles / Sawtelle

Date: May 19, 2018

Site Address: 2531 Sawtelle Blvd. Los Angeles CA 90064

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS CERTIFICATE AND THE MASTER POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS FOLLOWS:

DEFINITIONS: When used in reference to this insurance, “you” and “your” refer to the person(s) named as tenant in the “rental agreement”. “We,” “us” and “our” refer to the insurance company. In addition, certain words and phrases are defined as follows:

AMOUNT OF INSURANCE – means the coverage limit on the “enrollment form” that you signed.

ENROLLMENT FORM– means the form titled Self Storage Tenant Insurance Enrollment Form.

BURGLARY – means the act of stealing Covered Property by forcible entry into the self storage unit or space described in the “rental agreement”.

OPERATOR – means the owner, landlord, lessor or “operator” of the self storage facility.

PREMIUM – means the amount shown in the “enrollment form” as premium for your insurance.

RENTAL AGREEMENT – means the lease or rental agreement executed and in effect between the “operator” and you.

EFFECTIVE DATE: This insurance begins on the date shown on the “enrollment form”. This insurance shall remain in effect until terminated or cancelled as provided by this Certificate.

COVERED PROPERTY: We cover your personal property or the personal property of others for which you may be liable or have assumed liability prior to a loss while in storage within the enclosed storage unit or space described in the “rental agreement”.

DEDUCTIBLE: We will not pay for any loss of or damage to Covered Property in any one occurrence until the amount of adjusted loss or damage exceeds \$100. We will then pay the amount of adjusted loss or damage in excess of the deductible, up to the “amount of insurance”.

COVERED CAUSES OF LOSS: We will pay up to the “amount of insurance” for direct physical loss of or damage to Covered Property caused by the following:

- a. Fire or lightning;
- b. Windstorm or hail;
- c. Cyclone, tornado or hurricane;
- d. Explosion or sonic boom;
- e. Strikes, riot or civil commotion;
- f. Aircraft, self-propelled missiles or spacecraft;
- g. Vehicles;
- h. Smoke;
- i. Vandalism or malicious mischief;
- j. Falling objects, if the building’s exterior containing the Covered Property is first damaged by falling objects;
- k. Weight of ice, snow or sleet;
- l. Collapse of buildings containing the property insured;
- m. Water damage except for loss or damage caused by flood, surface water, waves, tides, tidal waves, tidal surge, tsunami, overflow of any body of water, or their spray, whether driven by wind or not, including but not limited to escape, overflow or discharge, for any reason, of water or waterborne material from a dam, levee, seawall or any other boundary or containment system as provided below under **ADDITIONAL COVERAGES**, paragraph e. **FLOOD**.
- n. Landslide, including sinkhole collapse;
- o. Earthquake;
- p. Volcanic eruption; or
- q. Certified acts of terrorism.

ADDITIONAL COVERAGES: We will also provide the following additional coverages up to the amounts stated below. These additional coverages do not increase the “amount of insurance”.

- a. **BURGLARY:** We will pay 100% (one hundred percent) of the “amount of insurance” for loss of or damage to Covered Property caused by “burglary” or holdup. However, this coverage applies only when such self storage unit or space is securely locked at the time of the forcible entry and visible signs of forcible entry must be evident. The absence of a lock will not constitute forcible entry. You must provide a report from law enforcement as verification of such “burglary”.
- b. **DEBRIS REMOVAL:** We will pay up to 25% (twenty-five percent) of the “amount of insurance” shown in the “enrollment form” to cover the necessary expense incurred in the removal of debris of your Covered Property following an insured loss.
- c. **TRANSIT:** We will pay up to 100% (one hundred percent) of the “amount of insurance” shown in the “enrollment form” for loss of or damage to Covered Property by fire or by the collision or overturn of a motor vehicle or trailer upon which Covered Property is being transported while such Covered Property is in transit to or from the self storage facility, provided the Covered Property is in transit within 100 (one hundred) miles of the described storage facility described in the “rental agreement”.
- d. **EXTRA RENTAL SPACE:** We will pay 25% (twenty-five percent) of the “amount of insurance” shown in the “enrollment form” to cover the extra expense necessarily incurred by you for the rental of substitute storage when occupancy of the described storage unit or space is prevented as a result of loss or damage to the storage facility building by a Covered Cause of Loss insured against in this policy.
- e. **FLOOD:** We will pay up to \$1,000 for direct physical loss of or damage to Covered Property caused by flood, surface water, waves, tides, tidal waves, tidal surge, tsunami, overflow of any body of water, or their spray, whether driven by wind or not, including but not limited to escape, overflow or discharge, for any reason, of water or waterborne material from a dam, levee, seawall or any other boundary or containment system.
- f. **RODENT, VERMIN, MOTH OR INSECT DAMAGE:** We will pay up to \$500 for direct physical loss of or damage to Covered Property caused by rodents, vermin, moths or insects.
- g. **MOLD, MILDEW, FUNGUS, WET OR DRY ROT:** We will pay up to \$500 for direct physical loss of or damage to Covered Property caused by mold, mildew, fungus, wet or dry rot.

EXCLUSIONS: Covered Property does not include the following:

- a. Accounts, bills, currency, notes, stamps, deeds, evidences of debt, evidence of ownership, contracts and titles, securities, negotiable instruments, money, or lottery tickets;
- b. Gold, silver, silverware, goldware, silver-plated or gold-plated ware, semi-precious/precious stones, precious metals or alloys;
- c. Animals;
- d. Jewelry and watches; furs, or garments trimmed with fur;
- e. Breakage of glass or similar fragile articles;
- f. Illegal drugs;
- g. Food or alcohol;
- h. Photographic equipment;
- i. Explosives, firearms or ammunition;
- j. Cigarettes or other smoking materials; or
- k. Vehicles, trailers or watercraft stored in the open or while in transit.

This coverage does not apply to the following:

- a. Wear and tear, gradual deterioration, maintenance, inherent vice, latent defect, changes in temperature or atmospheric conditions, delay, loss of use, or loss of market;
- b. Neglect by you to use all reasonable means to save and preserve the Covered Property during and after the occurrence of any cause of loss insured against, or when the Covered Property is endangered by a covered cause of loss;
- c. Loss of or damage to Covered Property caused intentionally by you or at the your direction;
- d. Contraband, or caused by illegal transportation or trade;
- e. Activity in violation of the “rental agreement”;
- f. Theft, except “burglary” as defined and covered herein;
- g. Unexplained disappearance;
- h. Loss of or damage to Covered Property a pre-existing condition; or
- i. Pollutants.

We will not pay for any loss or damage caused directly or indirectly by any of the following. Such loss or damage is excluded regardless of any other cause or event that contributes concurrently or in any sequence to the loss.

- a. Hostile or warlike action in time of peace or war, including action in hindering, combating, or defending against an actual, impending or expected attack by any government or sovereign power (de jure or de facto), or by any authority maintaining or using military naval or air forces; or by military, naval or air forces or by an agent of any such government, power, authority or forces, it being understood that any discharge, explosion or use of any weapon of war employing nuclear fission or fusion shall be conclusively presumed to be such a hostile or warlike action by such government power, authority or forces;
- b. Insurrection, rebellion, revolution, civil war, usurped power or action taken by governmental authority in hindering, combating, or defending against such an occurrence;
- c. Seizure or destruction under quarantine, or customs regulation, confiscation by order of any government or public authority, or risks of contraband or illegal transportation or trade; or
- d. Nuclear hazard, including any nuclear reaction, radiation, or radioactive contamination, all whether controlled or uncontrolled or however caused, or any consequence of any of them. Loss of or damage to Covered Property caused by the nuclear hazard shall not be considered loss or damage caused by fire, explosion, or smoke, whether or not these are specifically named or otherwise included as covered causes of loss or damage.

TERMINATION OR CANCELLATION OF THIS INSURANCE: This insurance evidenced by this Certificate shall automatically terminate without notice to you:

- a. On the date your "rental agreement" is terminated; or
- b. On the first day you fail to pay the "premium" in full for this insurance by your monthly payment due date.

You may cancel this insurance at any time, upon advance written notice to the "operator" or us.

The "premium" for the month of termination or cancellation is fully earned and there shall be no return "premium" due to you for such month.

For reasons other than nonpayment of "premium", we may cancel this insurance at any time and for any reason permitted by law upon 30 days advance written notice to you at the address set forth in the "rental agreement". If notice is mailed, proof of mailing will be sufficient proof of notice. In event of such cancellation, the notice of cancellation will state the effective date of cancellation and the reason for the cancellation. The insurance will end on that date. If this insurance is cancelled for any reason other than the nonpayment of "premium", you may be entitled to a "premium" refund. If so, we will send your refund to the "operator" to give you. The cancellation will be effective even if we have not made the refund offer. If any part of this section is in conflict with specific state requirements, the state requirements will prevail.

VALUATION: The value of the property will be determined at the time of loss of or damage to Covered Property and will be no more than the least of the following amounts:

- a. The replacement cost at the time of loss of or damage to Covered Property without deduction for depreciation;
- b. The full cost of repair at the time of loss of or damage to Covered Property; or
- c. The applicable coverage limit.

DUTIES YOU HAVE AFTER A LOSS: You will give prompt notice to us, and in case of "burglary", notify the police. The notice should include:

- a. How, when and where the loss of or damage to Covered Property occurred;
- b. Proof of Loss for the Covered Property involved and your interest in it; and
- c. The names, addresses and telephone numbers of any witnesses.

IF YOU HAVE A LOSS: Write or telephone:

**Xercor Insurance Services LLC
8435 Keystone Crossing, Suite 240
Indianapolis, IN 46240
Phone # 844-769-2904**

CONCEALMENT, MISREPRESENTATION AND FRAUD: If you commit fraud by intentionally concealing or misrepresenting a material fact concerning:

- a. The insurance evidenced by this policy;
- b. Covered Property; or
- c. Your interest in the Covered Property;

You will void the insurance under this policy.

EXAMINATION UNDER OATH: Before recovering for any loss of or damage to Covered Property, if requested you will:

- a. Permit us to inspect the damaged property before it is disposed of or repaired;
- b. Send us a sworn statement of loss containing the information we request to settle your claim within 60 days of our request;
- c. Agree to examinations under oath at our request;
- d. Produce others for examination under oath at our request;
- e. Provide us with all pertinent records needed to prove the loss of or damage to Covered Property; and
- f. Cooperate with us in the investigation or settlement of the loss or damage.

APPRAISAL: If you and we do not agree as to the amount of loss of or damage to Covered Property, then the you and we will select a competent appraiser upon receiving a written request from the other. The appraisers will select an umpire. If they do not agree on an umpire, the appraisers will ask a judge of a court of record of the state in which the appraisal is pending to make the selection. The written agreement of any two of the appraisers and the umpire will be binding and set the amount of loss or damage. You will pay the expense of your appraiser and we will pay for ours. You and we will share equally the other expenses of the umpire and the other expenses of the appraisal.

LOSS PAYMENT: We will pay or make good any loss or damage covered under the insurance evidenced by this Certificate within 30 days after we reach agreement with you or the entry of final judgment, whichever is earlier. We will not be liable for any part of a loss which has been paid or made good by others.

LEGAL ACTION AGAINST US: No one may bring legal action against us unless there has been full compliance with all terms of the insurance evidenced by this Certificate; and such action is brought within two years after you first have knowledge of a loss of or damage to Covered Property.

TRANSFER RIGHTS OF RECOVERY AGAINST OTHERS TO US: If any person or organization to or from whom we make payment under the insurance evidenced by this Certificate has a right to recover damages from another, that right must be transferred to us. That person or organization must do everything necessary to assist us, and must do nothing after the loss or damage to hinder us in our recovery.

PAIR, SET OR PARTS:

- a. Pair or set. In case of loss of or damage to Covered Property to any part of a pair or set we may:
 1. Repair or replace any part to restore the pair or set to its valuation before the loss or damage; or
 2. Pay the difference between the valuation of the pair or set before and after the loss or damage.
- b. Parts. In case of loss of or damage to any part of Covered Property, consisting of several parts when complete, we will pay only for the valuation of the lost or damaged part.

CHANGES: This Certificate and the Master Policy contain agreements between you and us concerning the insurance afforded. The terms of this insurance may be amended or waived only by a written endorsement issued by us, and made a part of the Master Policy.

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
5/1/2018	16570	5/1/2018

PAID
 05/01/2018

Bill To
Mar Vista Neighborhood Council

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
9	Email Standard Mailboxes: 9 Accounts for marvista.org	3.50	31.50

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$31.50
	Payments/Credits	-\$31.50
	Balance Due	\$0.00

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
5/1/2018	16571	5/1/2018

PAID
05/01/2018

Bill To
Mar Vista Neighborhood Council

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; phone support, web development, requests, & website adjustment	150.00	150.00
0	Monthly Hosting for marvista.org (included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	-\$150.00
	Balance Due	\$0.00

MAY 2018

7 Bixog



Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form

NC Name: Mar Vista Community Council

Meeting Date: May 8th 2018

Budget Fiscal Year: 2017-2018

Agenda Item No: 7Bixg

Board Motion and/or Public Benefit Statement (CIP and NPG):
consent

Funding Motion: MUGS ⁵⁰⁰
 MVCC approves up to \$450 for Outreach promotional item "MVCC Mugs"

Method of Payment: (Select One)

Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Rob Kadota	Chair ALD	X					
Elliot Hanna	1st VC CC	X					
Paola Cervantes	2nd VC ALD	X					
Sara Roos	Secretary ALD	X					
Holly Tilson	Treasurer Z6D	X					
Ken Alpern	Z1D	X					
Damien Newton	Z2D	X					
<i>Mary Bruska</i>	Z3D	X					
Aaron Elster	Z4D	X					
Michelle Krupkin	Z5D	X					
Sasan Klos	ALD	X					
Robin Doyno	ALD	X					
<i>Nanxi Liu</i>	ALD					X	
ALD - At Large Director							
CC - Community Director							
ZD Zone Director							
Board Quorum: 7		Total: 12	0	0	0	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Holly Tilson*
 Print/Type Name: Holly Tilson

Authorized Signature: *Rob Kadota*
 Print/Type Name: Rob Kadota

Date: 5/8/2018

Date: 5/8/2018

Funding Motion
 B.ix.g. **Mugs⁵**

MVCC approves up to **\$500.00** for Outreach promotional item "MVCC Mugs"

Passed 5/8/18 by vote unanimously 12/0/0



BEST PROMOTIONS
 A Division of Brown & Bigelow
 13400 Riverside Drive, Ste 106
 Sherman Oaks, CA 91423
 P:818-788-1178 F:818-501-0117

 * CUSTOMER ORDER *
 * APPROVAL *

ORDER NO. 1117622
 FOLIO NO.

BILL TO 03223793 000
 Mar Vista
 Sara Roos
 3748 Mountain View Ave
 Los Angeles CA 90066 USA

PREVIOUS ORDER
 ORDER DATE 5/02/2018
 REQ SHIP DATE 5/16/2018
 NOT BEFORE DATE 0/00/0000
 FOLLOW-UP DATE 5/05/2018
 IN-HAND DATE 0/00/0000
 PAYMENT TERMS N30
 CUSTOMER PO
 SALESPERSON 3901 MAZEY LLC
 SHIP VIA BEST GROUND

SHIP-TO 03223793 000
 Mar Vista
 Sara Roos
 3748 Mountain View Ave
 Los Angeles CA 90066 USA

QTY	ITEM NO	PK	PRICE	PER	EXTENDED
72		EA	3.070	1	221.04
	EMMA MUG - COBALT INTERIOR				
2		EA	60.000	1	120.00
	SETUP - 2 COLORS				
72		EA	750	1	54.00
	2ND COLOR RUN				
1		EA	.000	1	.00
	EPROOF				

SUBTOTAL 395.04
 FREIGHT EST 60.00
 TAX 37.53
 TOTAL 492.57

INSTRUCTIONS: EPROOF REQUIRED
 IMPRINT COLOR: BLUE AND YELLOW - WRAP
 *
 PLEASE PROCESS ASAP
 *
 EMAIL PDF PROOF TO: maggie@bestpromotionsinc.com AND MUST COPY
 jenna@bestpromotionsinc.com
 *
 * MUST COPY MAGGIE & JENNA ON ALL EMAILS REGARDING THIS ORDER*
 *
 ** MUST E-MAIL ORDER ACK TRACKING AND INVOICE TO MAGGIE **
 *
 If you have any questions, contact Maggie at 818-788-1178
 Fax 818-501-0117 or email at maggie@bestpromotionsinc.com

TERMS AND CONDITIONS:
 Purchaser agrees to pay any sales tax or use tax, unless a valid tax exempt
 certificate is currently on file with our corporate office. Additional
 freight charges billed us due to audit per ICC regulations will be billed to

BROWN & BIGELOW
CREDIT CARD SETTLEMENT RECEIPT

DATE 5/23/2018
TIME 15:12:23

BEST PROMOTIONS
A Division of Brown & Bigelow
13400 Riverside Drive, Ste106
Sherman Oaks, CA 91423
P:818-788-1178 F:818-501-0117

COMPANY NAME Mar Vista
CARD NUMBER XXXXXXXXXXXX8563
CARD TYPE MAST EXPIRES XX/XX
INVOICE NUMBER ORDER NUMBER 01117622
CUSTOMER PO
BATCH NUMBER 270 AUTHO CODE 010681
CHARGE DATE 5/15/2018 CHARGE TIME 18:38:20
AUTHO RESPONSE Approved

TOTAL AMOUNT 492.57

I AGREE TO PAY ABOVE TOTAL AMOUNT ACCORDING
TO CARD ISSUER AGREEMENT (MERCHANT AGREEMENT
IF CREDIT VOUCHER)

X _____

MVCC Outreach Expenditures, Spring 2018

Funding Motion

B.ix.f. **Trash Bags To-Go***

MVCC approves up to \$750.00 for Outreach promotional item "Trash Bags To-Go"

Updated 5/8/18 unanimously on Consent 12/0/0

*Funded per
March 13, 2018
BOD meeting*


**TRASH BAGS
"TO GO":**

**\$730.00 plus art
setup, tax and
shipping**

Cordura: Order of #321 @ \$2.10 + \$55.00 = \$729.10

If art setup, tax and s/h are additional to appropriation, then #347 @ \$2.10 = \$728.70



		BEST PROMOTIONS A Division of Brown & Bigelow 13400 Riverside Drive, Ste 106 Sherman Oaks, CA 91423 P: 818-788-1178 F: 818-501-0117																																																							
***** * CUSTOMER ORDER * * APPROVAL * *****		ORDER NO. 1117619 FOLIO NO.																																																							
BILL TO 03223793 000 Mar Vista Sara Roos 3748 Mountain View Ave Los Angeles CA 90066 USA		PREVIOUS ORDER ORDER DATE 5/02/2018 REQ SHIP DATE 5/10/2018 MOT SERVICE DATE 0/00/0000 FOLLOW-UP DATE 5/02/2018 IN-EARM DATE 0/00/0000 PAYMENT TERMS N30 CUSTOMER PO 3901 MASEY LLC SALESPERSON SBIP VIA BEST GROUND																																																							
SBIP-TO 03223793 000 Mar Vista Sara Roos 3748 Mountain View Ave Los Angeles CA 90066 USA																																																									
<table border="0"> <thead> <tr> <th>QTY</th> <th>ITEM NO</th> <th>PK</th> <th>PRICE</th> <th>PER</th> <th>EXTENDED</th> </tr> </thead> <tbody> <tr> <td>280</td> <td></td> <td>EA</td> <td>2.100</td> <td>1</td> <td>588.00</td> </tr> <tr> <td>1</td> <td>Pet Bag Dispenser</td> <td>EA</td> <td>55.000</td> <td>1</td> <td>55.00</td> </tr> <tr> <td>1</td> <td>SETUP</td> <td>EA</td> <td>.000</td> <td>1</td> <td>.00</td> </tr> <tr> <td></td> <td>EPROOF</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="5"></td> <td>SUBTOTAL 643.00</td> </tr> <tr> <td colspan="5"></td> <td>FREIGHT EST 30.00</td> </tr> <tr> <td colspan="5"></td> <td>TAX 61.09</td> </tr> <tr> <td colspan="5"></td> <td>TOTAL 734.09</td> </tr> </tbody> </table>		QTY	ITEM NO	PK	PRICE	PER	EXTENDED	280		EA	2.100	1	588.00	1	Pet Bag Dispenser	EA	55.000	1	55.00	1	SETUP	EA	.000	1	.00		EPROOF										SUBTOTAL 643.00						FREIGHT EST 30.00						TAX 61.09						TOTAL 734.09		
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INSTRUCTIONS: EPROOF REQUIRED IMPRINT COLOR: WHITE PLEASE PROCESS ASAP If you have any questions, contact Maggie at 818-788-1178 Fax 818-501-0117 or email at maggie@bestpromotionsinc.com																																																									
TERMS AND CONDITIONS: Purchaser agrees to pay any sales tax or use tax, unless a valid tax exempt certificate is currently on file with our corporate office. Additional freight charges billed us due to audit per ICC regulations will be billed to you promptly. No credit will be issued for return merchandise without our consent. It is understood that an overrun or overrun of not more than 10% to be billed pro-rata, is acceptable by customer. Shipping Liability: This merchandise becomes your property at the time it is accepted.																																																									
Submitted by: Anita Jodelsohn Ph: 818-788-1178		Approved by: _____																																																							
Signature: _____		Client signature: _____																																																							
		Page 1																																																							
*** End ***																																																									

BROWN & BIGELOW
CREDIT CARD SETTLEMENT RECEIPT

DATE 5/23/2018
TIME 15:12:19

BEST PROMOTIONS
A Division of Brown & Bigelow
13400 Riverside Drive, Ste106
Sherman Oaks, CA 91423
P:818-788-1178 F:818-501-0117

COMPANY NAME Mar Vista
CARD NUMBER XXXXXXXXXXXX8563
CARD TYPE MAST EXPIRES XX/XX
INVOICE NUMBER ORDER NUMBER 01117619
CUSTOMER PO
BATCH NUMBER 270 AUTHO CODE 015800
CHARGE DATE 5/15/2018 CHARGE TIME 18:37:39
AUTHO RESPONSE Approved

TOTAL AMOUNT 734.09

I AGREE TO PAY ABOVE TOTAL AMOUNT ACCORDING
TO CARD ISSUER AGREEMENT (MERCHANT AGREEMENT
IF CREDIT VOUCHER)

X _____



MAR VISTA COMMUNITY CONCIL
200 N SPRING ST
LOS ANGELES, CA 90012-4801

Page: Page 1 of 1
Bill Cycle Date: 03/26/18 - 04/25/18
Account: 287282471306
Foundation Account: 07974093
Purchase Order:
Invoice: 287282471306X05032018

Visit us online at: www.att.com/business

Bill-At-A-Glance

Previous Balance	\$ 94.31
Payment - Thank You!	\$ 94.31 CR
Adjustments	\$ 0.00
Balance	\$ 0.00
New Charges	\$ 94.81
Total Amount Due	\$ 94.81
Amount Due in Full by	May 18, 2018

Payments & Adjustments

<u>Item No.</u>	<u>Description</u>
Total Payments & Adjustments	
	\$ 94.31 CR

Service Summary

Service	Page	Total
Account Charges	1	\$ 0.00
Wireless		\$ 94.81
Total New Charges		\$ 94.81

How To Contact Us:

- * 1-800-331-0500 or 611 from your cell phone
- * For Deaf/Hard of Hearing Customers (TTY/TDD) 1-866-241-6567



For Important information about your bill please, see the **News You can Use** section (page 1)

If you receive a suspension notice for past due charges, please pay immediately to avoid service interruption.

Wireless Services provided by AT&T Mobility,LLC

DUE BY: May 18, 2018 \$ 94.81

Balance \$ 0.00



Account Number **287282471306**
Please include account number on your check

MAR VISTA COMMUNITY CONCIL
200 N SPRING ST
LOS ANGELES, CA 90012-4801

CHECK THE AUTO PAY

Make Checks payable to:

AT&T Mobility
PO Box 6463
Carol Stream, IL 60197-6463

999002872824713060000000000948100000009481004

Smart & Final
extra! &
 Warehouse & Market. Friend & Neighbor.

** Welcome To Our Los Angeles Store **
 Store # 395

 See Us On WEB www.smartandfinal.com

Cashier: Charvette

DATE: 05/20/18 TIME: 09:05:18

Double Roll Ticket	8.79	T
SLBTOTAL	8.79	
Sales Tax	.84	
TOTAL	9.63	
MasterCard	TENDER	9.63
Cash	CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--- 1

***** Electronic Payment Activity *****
 05/20/2018 09:05:33
 MASTERCARD Entry Method: Chip
 CARD #: XXXX XXXXXX 8563
 PURCHASE - APPROVED
 AUTH CODE: 092016

Mode: Issuer
 AID: A000000041310
 TVR: 0000048000
 CAD: 011040400322000000000000000000
 CDOFF
 SI: E800
 ARC: 00
 C: AOE7 03F1260E84AB
 MID: 283033 IID: 001 SEQ: 062088
 Total: USD\$ 9.63

PIN VERIFIED

***** Electronic Payment Activity *****
 09:05:38 CP# 23019314 05/20/18
 Term: 6 Trans # 97 Store # 395

THANK YOU FOR SHOPPING
 YOUR LOS ANGELES SMART AND FINAL
 STORE MANAGER: Julio Lopez
 1 (310) 473-0344

We want to know your thoughts
 so we can serve you better.

Complete our customer survey
 and be entered for a chance
 to win one of five

\$100 SmartCash Cards

Please visit
 www.smartandfinal.com/survey
 within 7 days of this shop!

Office Supplies

Claim tickets/Raffle
 tickets

\$ 879
 .84 tax

\$ 963 total

Used at
 Bike Stand/Valet
 at MV Farmers Market
 for those that want
 them

Rob Kadota



From: MailChimp Billing
To: [Kadota, Rob](#)
Subject: MailChimp Invoice
Date: Sunday, May 20, 2018 10:48:23 PM



Your order has been processed.

Invoice MC03956629

Processed on May 20, 2018 10:48 pm Pacific Time.

Monthly plan

1501 - 2000 subscribers.	\$25.00
--------------------------	----------------

Discounts

Two-factor authentication (10.0%)	(-) \$2.50
-----------------------------------	-------------------

Subtotal	\$22.50
-----------------	----------------

Total	\$22.50
--------------	----------------

Paid via Mast card ending in 8563 on May 20, 2018	\$22.50
--	----------------

Issued to

Robert Kadota
robkadota

Issued by

MailChimp
c/o The Rocket Science Group, LLC

rob@orl.ucla.edu
Mar Vista Community Council
200 N. Spring St Los Angeles, CA 90012
310.628.4095

675 Ponce De Leon Ave NE
Suite 5000
Atlanta, GA 30308 USA
www.mailchimp.com
US EIN 58-2554149

[View In Your Account](#)

Sales Tax was not applied to this purchase.

© 2001-2018 MailChimp®, All Rights Reserved.

675 Ponce De Leon Ave NE • Suite 5000 • Atlanta, GA 30308 USA

[Contact Us](#) • [Terms of Use](#) • [Privacy Policy](#)

Funded per March 13, 2018 BOD meeting

Funding Motion: "Safe Driving Lawn Signs" safety outreach \$2500 plus art set up, tax and shipping. (submitted by Community Outreach Committee)

Updated for clarity at BOD 5/8/18:

Funding Motion	B.ix.h. Safe-Driving Lawn Signs MVCC approves up to \$2,800.00 for Outreach promotional item "Safe-Driving Lawn Signs"	Passed unanimously on Consent 12/0/0
----------------	---	--------------------------------------

13400 RIVERSIDE DR. #106
SHERMAN OAKS, CA 91423
PH 818 788 1178
FX 818 501-0117

04/27/2018 - Sara Roos

Description: Double Sided 18 Point Poster Board Yard Sign 1 Color (14 1/12" x 23")
Our popular, two sided, patented, easy to install yard sign. Plastic coated for durability. No frame option. Non see-through. Quick, easy assembly. White poster board. Plastic coated on both sides for weather resistance. Folded at top and glued on edges. Side edges are glued to form a two-sided yard sign. Wire Frames are heavy-duty, high-tensile, spring steel wire. Union Label AFL-CIO: Available by request. Used on all political orders unless specified. 14 1/2" L x 23" W

Colors: White	1 Color	2 Color
Quantity:	100-249	100-249
Price:	\$3.36 ea	\$3.75 ea
Quantity:	1 Color	2 Color
Price:	50-99	50-99
Price:	\$4.50 ea	\$6.25 ea

Price Includes: 1 color, 2 sides
Setup: NO CHARGE
Additional Options
Quick Frame \$0.73 ea
Economy Frame \$0.78 ea
Standard Frame \$2.13 ea
Imprint Area: 3/4" W; Imprint can be no closer than 3/4" from all edges
Decoration Method: Silkscreen

Sales tax and shipping to be added.

Prod Time: 5 working days after proof approval

A PROFESSIONAL MERCHANDISING AND PROMOTIONS AGENCY
www.BestPromotionsInc.com

A Division of Brown & Bigelow

BBST PROMOTIONS
A Division of Brown & Bigelow
13400 Riverside Drive, Ste 106
Sherman Oaks, CA 91423
P: 818-788-1178 F: 818-501-0117

* CUSTOMER ORDER *
* APPROVAL *

<p>BILL TO 03223793 000 Mar Vista Sara Roos 3748 Mountain View Ave Los Angeles CA 90066 USA</p> <p>SHIP-TO 03223793 000 Mar Vista Sara Roos 3748 Mountain View Ave Los Angeles CA 90066 USA</p>	<p>ORDER NO. 1118627 FOLIO NO.</p> <p>PREVIOUS ORDER ORDER DATE 5/10/2018 REQ SHIP DATE 5/23/2018 NOT BEFORE DATE 0/00/0000 FOLLOW-UP DATE 5/10/2018 IN-BAND DATE 0/00/0000 PAYMENT TERMS NET 30 CUSTOMER PO SALESPERSON 3901 MAREY LLC SHIP VIA BEST GROUND</p>
---	--

QTY	ITEM NO	UNIT PRICE	TOTAL
500	14 1/12" x 23" 2 COLOR 5 DESIGNS @ 100 EACH	3.750	1875.00
500	ECONOMY WIRE	.780	390.00
	EPROOF	.000	0.00
SUBTOTAL			2265.00
FREIGHT EST			248.00
SALES TAX			215.18
TOTAL			2728.18

INSTRUCTIONS: ART TO FOLLOW
EPROOFS REQUIRED
If you have any questions, contact Maggie at 818-788-1178
Fax 818-501-0117 or email at maggie@bestpromotionsinc.com

TERMS AND CONDITIONS:
Purchaser agrees to pay any sales tax or use tax, unless a valid tax exempt certificate is currently on file with our corporate office. Additional freight charges billed us due to audit per ICC regulations will be billed to you promptly. No credit will be issued for return merchandise without our consent. It is understood that an overrun or overrun of not more than 10% to be billed pro-rata, is acceptable by customer.
Shipping Liability: This merchandise becomes your property at the time it is accepted.

Submitted by: Anita Jodelechn Approved by: _____
Ph: 818-788-1178

Signature: _____ Client signature: _____

Page 1

*** End ***

BROWN & BIGELOW
CREDIT CARD SETTLEMENT RECEIPT

DATE 5/23/2018
TIME 15:12:33

BEST PROMOTIONS

A Division of Brown & Bigelow
13400 Riverside Drive, Ste106
Sherman Oaks, CA 91423
P:818-788-1178 F:818-501-0117

COMPANY NAME Mar Vista
CARD NUMBER XXXXXXXXXXXX8563
CARD TYPE MAST EXPIRES XX/XX
INVOICE NUMBER ORDER NUMBER 01118627
CUSTOMER PO
BATCH NUMBER 275 AUTHO CODE 073199
CHARGE DATE 5/22/2018 CHARGE TIME 17:41:13
AUTHO RESPONSE Approved

TOTAL AMOUNT 2,728.18

I AGREE TO PAY ABOVE TOTAL AMOUNT ACCORDING
TO CARD ISSUER AGREEMENT (MERCHANT AGREEMENT
IF CREDIT VOUCHER)

X _____



BEST PROMOTIONS
 A Division of Brown & Bigelow
 13400 Riverside Drive, Ste 106
 Sherman Oaks, CA 91423
 P:818-788-1178 F:818-501-0117

 * CUSTOMER ORDER *
 * APPROVAL *

BILL TO 03223793 000
 Mar Vista
 Sara Roos
 3748 Mountain View Ave
 Los Angeles CA 90066 USA

SHIP-TO 03223793 000
 Mar Vista
 Sara Roos
 3748 Mountain View Ave
 Los Angeles CA 90066 USA

ORDER NO. 1117618
 FOLIO NO.
 PREVIOUS ORDER
 ORDER DATE 5/02/2018
 REQ SHIP DATE 5/11/2018
 NOT BEFORE DATE 0/00/0000
 FOLLOW-UP DATE 5/09/2018
 IN-HAND DATE 0/00/0000
 PAYMENT TERMS N30
 CUSTOMER PO
 SALESPERSON 3901 MAZEY LLC
 SHIP VIA BEST GROUND

QTY	ITEM NO	UNIT PRICE	TOTAL
280	Non-Woven Stadium Cushion COLOR: NAVY BLUE	1.670	467.60
1	SETUP - WHITE IMPRINT	40.000	40.00

TOTAL 507.60
 FREIGHT 310.00
 SALES TAX 48.22
 TOTAL 865.82

INSTRUCTIONS: EPROOFS REQUIRED
 IMPRINT COLOR: WHITE
 *
 PLEASE PROCESS ASAP
 *
 EMAIL PDF PROOF TO: maggie@bestpromotionsinc.com AND MUST COPY
 jenna@bestpromotionsinc.com
 *
 * MUST COPY MAGGIE & JENNA ON ALL EMAILS REGARDING THIS ORDER*
 *
 ** MUST E-MAIL ORDER ACK TRACKING AND INVOICE TO MAGGIE **
 *
 If you have any questions, contact Maggie at 818-788-1178
 Fax 818-501-0117 or email at maggie@bestpromotionsinc.com

TERMS AND CONDITIONS:

Purchaser agrees to pay any sales tax or use tax, unless a valid tax exempt certificate is currently on file with our corporate office. Additional freight charges billed us due to audit per ICC regulations will be billed to you promptly. No credit will be issued for return merchandise without our consent. It is understood that an underrun or overrun of not more than 10% to



BEST PROMOTIONS
A Division of Brown & Bigelow
13400 Riverside Drive, Ste 106
Sherman Oaks, CA 91423
P:818-788-1178 F:818-501-0117

* CUSTOMER ORDER *
* APPROVAL *

BILL TO 03223793 000
Mar Vista
Sara Roos
3748 Mountain View Ave
Los Angeles CA 90066 USA

SHIP-TO 03223793 000
Mar Vista
Sara Roos
3748 Mountain View Ave
Los Angeles CA 90066 USA

ORDER NO. 1117618
FOLIO NO.

PREVIOUS ORDER
ORDER DATE 5/02/2018
REQ SHIP DATE 5/11/2018
NOT BEFORE DATE 0/00/0000
FOLLOW-UP DATE 5/09/2018
IN-HAND DATE 0/00/0000
PAYMENT TERMS N30
CUSTOMER PO
SALESPERSON 3901 MAZEY LLC
SHIP VIA BEST GROUND

be billed pro-rata, is acceptable by customer.
Shipping Liability: This merchandise becomes your property at the time it is accepted.

Submitted by: Anita Jodelsohn
Ph: 818-788-1178

Approved by: _____

Signature: _____

Client signature: _____

MVCC Outreach Expenditures, Spring 2018

Funded per March 13, 2018 BOD meeting

POST-IT NOTES: \$1500.00

Options:

	<i>per each</i>		<i>Total</i>	
	<u>250</u>	<u>500</u>	<u>250</u>	<u>500</u>
3x4*	0.71	0.35	\$177.50	\$175.00
3x5*		1.15		\$575.00
4*x6	1.18	0.60	\$295.00	\$300.00
6x8				
6x10				

*adhesive edge

Funding Motion

B.ix.i. Post-it Notes§

MVCC approves up to **\$1,600.00** for Outreach promotional item "Post-it Notes"

Passed 5/8/18 unanimously on Consent 12/0/0



BEST PROMOTIONS
A Division of Brown & Bigelow
13400 Riverside Drive, Ste 106
Sherman Oaks, CA 91423
P: 818-788-1178 F: 818-501-0117

* CUSTOMER ORDER *
* APPROVAL *

BILL TO 03223793 000
Mar Vista
Sara Roos
3748 Mountain View Ave
Los Angeles CA 90066 USA

SHIP-TO 03223793 000
Mar Vista
Sara Roos
3748 Mountain View Ave
Los Angeles CA 90066 USA

ORDER NO. 1118104
FOLIO NO.

PREVIOUS ORDER
ORDER DATE 5/07/2018
REQ SHIP DATE 5/22/2018
NOT BEFORE DATE 0/00/0000
FOLLOW-UP DATE 5/07/2018
IN-HAND DATE 0/00/0000
PAYMENT TERMS N30
CUSTOMER PO
SALESPERSON 3901 MAZEY LLC
SHIP VIA BEST GROUND

QTY	ITEM NO	PK	PRICE	PER	EXTENDED
500		EA	.350	1	175.00
	3X4 WATERMARK POST ITS				Quote #168061
250		EA	1.180	1	295.00
	4X6 WATERMARK POST-ITS				Quote #168063
500		EA	.600	1	300.00
	4X6 LINED POST-ITS				Quote #168063
250		EA	1.600	1	400.00
	6X10 LINED POST-ITS				Quote #172116
4		EA	.000	1	.00
	EPROOFS				

TOTAL 1170.00
FREIGHT EST 123.03
TAX 111.16

TOTAL 1404.19

INSTRUCTIONS: WILL SEND APPROVED VIRTUALS
EPROOFS REQUIRED FOR ALL SIZES
PLEASE PROCESS ASAP
If you have any questions, contact Maggie at 818-788-1178
Fax 818-501-0117 or email at maggie@bestpromotionsinc.com

TERMS AND CONDITIONS:
Purchaser agrees to pay any sales tax or use tax, unless a valid tax exempt certificate is currently on file with our corporate office. Additional freight charges billed us due to audit per ICC regulations will be billed to you promptly. No credit will be issued for return merchandise without our consent. It is understood that an underrun or overrun of not more than 10% to be billed pro-rata, is acceptable by customer.
Shipping Liability: This merchandise becomes your property at the time it is accepted.

BROWN & BIGELOW
CREDIT CARD AUTHORIZATION RECEIPT

DATE 5/23/2018
TIME 15:12:28

BEST PROMOTIONS

A Division of Brown & Bigelow
13400 Riverside Drive, Ste106
Sherman Oaks, CA 91423
P:818-788-1178 F:818-501-0117

COMPANY NAME Mar Vista
CARD NUMBER XXXXXXXXXXXX8563
CARD TYPE MAST EXPIRES XX/XX
INVOICE NUMBER ORDER NUMBER 01118104
CUSTOMER PO
BATCH NUMBER AUTHO CODE 034065
CHARGE DATE 5/23/2018 CHARGE TIME 15:09:34
AUTHO RESPONSE Approved

TOTAL AMOUNT 1,404.19

I AGREE TO PAY ABOVE TOTAL AMOUNT ACCORDING
TO CARD ISSUER AGREEMENT (MERCHANT AGREEMENT
IF CREDIT VOUCHER)

X _____



11555 National Blvd. Los Angeles, CA 90064
T: 310-477-0256 F: 310-477-1697
office@standrews-wla.org

INVOICE

Date Issued: 4/23/2018

Bill To: Mar Vista Community Council

Date	Description/Facility Used	Time	Rate
Sat. April. 7, 2018	Library	6PM-7PM	\$25
TOTAL BALANCE DUE			\$25

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Mar Vista Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	Parents, Teachers/Educators & Students in Action (PESA)	46-2694430	CALIFORNIA	12/01/13
	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable)
1b)	18017 CHATSWORTH ST. #337	GRANADA HILLS	CA	91344
	Organization Mailing Address	City	State	Zip Code
1c)	8727 VAN NUYS BLVD. #2	GRANADA HILLS	CA	91402
	Business Address (If different)	City	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:			
	SEYMOUR AMSTER	(800) 894-7201	SEYMOURAMSTER.PESA@GMAIL.CC	
	Name	Phone	Email	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School (not to include private schools)	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit	(other than religious institutions)
	<input type="checkbox"/> Attach Grant Request on School Letterhead		<input checked="" type="checkbox"/> Attach IRS Determination Letter	
	N/A			
3)	Name / Address of Affiliated Organization (If applicable)	City	State	Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The purpose and the intent of this grant is to obtain funding as it relates to this Neighborhood Council so that the Teen Court Program can continue have a positive impact in the boundaries of this Neighborhood Council. The Teen Court program impacts the community by reducing crime committed by juveniles, as well as addressing the issue of hate crimes and incidents in the City of Los Angeles. PESA is the non-profit that provides support and funding for the Teen Court Program.

Through this program we make presentations at schools in the boundaries of the Neighborhood Council or that residents attend that help reduce criminal activity. Also Teen Court diverts youthful offenders from the traditional justice system, and specifically addresses hate crime incidents through its SHADES program. A youthful offender is tried in front of a jury of high school students and with a real judge presiding. The jury is allowed to ask questions of the youthful offender and his parents. If the jury finds the youthful offender culpable, the jury recommends diversionary terms and the judge imposes diversionary conditions usually following the recommendations of the jury. A judicial officer is designated as a mentor for the offending youth being tried under the SHADES component of the program and is required to do community service specific to his bias.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Through the school presentations of residents of the Neighborhood Council area minors learn how to be tolerant of each other and why not to commit criminal acts. Also Youthful offenders are residents who live in the area the Neighborhood Council encompasses. For a youthful offender is not tried at a school he attends but is located near his residence. Thus one of the public purposes the grant will be used for is to sustain the Teen Court program at a location convenient for the residents in the neighborhood council area.

The high school students who participate in the program learn the value of not committing crimes, as well as the consequences of committing a crime. Thus the program helps to enhance public safety by teaching the participants the value of not committing crimes such as vandalism, shoplifting, and assaults. Each summer there is a week long training program at the Museum of Tolerance, for the SHADES portion of the Teen Court program. The students learn about the values of inter-cultural tolerance. Only jurors who have completed this program can participate in a Teen Court case that involves an incident of hate. Also each summer there is the CAYC annual summit where students go to a college campus for 4 days and interact with students from other parts of California who are involved in Teen Court programs. During the school year the students participate in training sessions and other events where they are assisted in creating presentations and are given the opportunity to present what they have learned to the community. This grant would be used to support the entire Teen Court Program including the Outreach Programs described as it relates to the boundaries to this Neighborhood Council.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Support for Teen Court Session, materials and Club & Data Collection	↑ 1500 \$750.00	\$ 45,000.00
Support for Events and Field Trips & Data Collection	↑ 200 \$100.00	\$ 55,000.00
Monitoring Youthful Offenders & Data Collection	↑ 300 \$150.00	\$ 40,000.00

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Program Fees not included in above	\$ 0.00	\$ 17,000.00
Bus and other Transportation not included in above	\$ 0.00	\$ 7,500.00
Training Materials not included in above	\$ 0.00	\$ 14,000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No Yes, please list names of NCs: Most of the other NC as it relates to their boundaries.

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: ↑ \$2000 \$1,000.00

10a) Start date: 06/01/18 10b) Date Funds Required: 05/30/18

10c) Expected completion date: 10/31/18 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

No Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

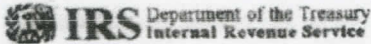
12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

SEYMOUR AMSTER EXECUTIVE DIRECTOR [Signature] 5/10/18
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

FRANCINE AMSTER SECRETARY [Signature] 5/10/18
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form



OGDEN UT 84201-0029

In reply refer to: 4077591934
Oct. 28, 2015 LTR 4168C 0
46-2694430 000000 00

00030922

BODC: TE

PARENTS EDUCATORS-TEACHERS &
STUDENTS IN ACTION
18017 CHATSWORTH ST
GRANADA HILLS CA 91344-5608



007650

Employer Identification Number: 46-2694430
Person to Contact: Ms. Wiles
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Oct. 05, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in December 2013.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

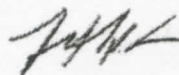
Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

4077591934
Oct.-28, 2015 LTR 4168C 0
46-2694430 000000 00
00030923

PARENTS EDUCATORS-TEACHERS &
STUDENTS IN ACTION
18017 CHATSWORTH ST
GRANADA HILLS CA 91344-5608

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Jeffrey I. Cooper
Director, ED Rulings & Agreement



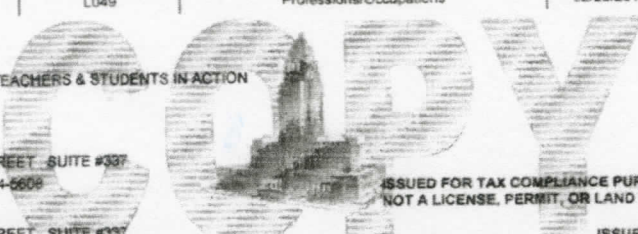
CITY OF LOS ANGELES
 Office of Finance
 P.O. Box 53200
 Los Angeles CA 90053-0200

PARENTS EDUCATORS / TEACHERS & STUDENTS IN ACTION

18017 CHATSWORTH STREET SUITE #337
 GRANADA HILLS, CA 91344-5608

18017 CHATSWORTH STREET
 SUITE #337
 GRANADA HILLS, CA 91344-5608

THIS CERTIFICATE MUST BE POSTED AT PLACE OF BUSINESS
CITY OF LOS ANGELES TAX REGISTRATION CERTIFICATE
THIS CERTIFICATE IS GOOD UNTIL SUSPENDED OR CANCELLED

ACCOUNT NO.	FUND/CLASS	DESCRIPTION	ISSUED: 03/17/2016	STARTED	STATUS
0002893373-0001-4	L049	Professions/Occupations		02/29/2016	Active
PARENTS EDUCATORS / TEACHERS & STUDENTS IN ACTION					
<div style="display: flex; justify-content: space-between;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">I S S U E D</div> <div style="text-align: center;">  </div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">T O</div> </div>					
18017 CHATSWORTH STREET SUITE #337 GRANADA HILLS, CA 91344-5608					
18017 CHATSWORTH STREET SUITE #337 GRANADA HILLS, CA 91344-5608					

ISSUED BY:
Clare Bartels
 DIRECTOR OF FINANCE

"No registration certificate or permit issued under the provisions of the Business Tax ordinances of the LAMC, or the payment of any tax required under the provisions of the Business Tax ordinances of the LAMC shall be construed as authorizing the conduct or continuance of any illegal business or of a legal business in an illegal manner."

NOTIFY THE OFFICE OF FINANCE IN WRITING OF ANY CHANGE IN OWNERSHIP OR ADDRESS- Office of Finance P.O. Box 53200 Los Angeles CA 90053-0200
 IMPORTANT - READ REVERSE SIDE

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Parents, Educators/Teachers & Students in Action

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:
 Individual/sole proprietor or single-member LLC
 C Corporation
 S Corporation
 Partnership
 Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
 Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
 Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
18017 Chatsworth Street, Suite 337

6 City, state, and ZIP code
Granada Hills, Ca. 91344

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type See Specific Instructions on page 2.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.


Social security number										
			-				-			
or										
Employer identification number										
4	6	-	2	6	9	4	4	3	0	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ 

Date ▶ 12/26/16

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.

Purpose of Form

- An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:
- Form 1099-INT (interest earned or paid)
 - Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.
- By signing the filled-out form, you:
- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
 - Certify that you are not subject to backup withholding, or
 - Claim exemption from backup withholding if you are a U.S. exempt payee, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
 - Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

