



# Mar Vista Community Council



## MINUTES

Outreach Committee, Thursday, December 19, 2019, 6:30pm  
Coffee Connection, Ramp Room Lounge  
3838 S. Centinela Avenue | Los Angeles, CA 90064

1. **CALL TO ORDER - 6:30pm**
2. **WELCOME AND INTRODUCTIONS - Committee Chair, Kathryn Wheeler; DONE Representative, Seme Park; T&I Chair, Dr. Ken Alpern, and five stakeholders attended.**
3. **READING AND APPROVAL OF MINUTES - Motion to approve made by stakeholder (WW); Seconded by Ms. Wheeler; Passed without objection.**
4. **REPORTS ON RECENT LEGISLATIVE OR MVCC BOARD ACTION (tabled until New Year)**
5. **REPORTS OF CHAIRS**
  - 5.1. **OUTREACH QUARTERLY REPORT - Attendees discussed and proofread.**
6. **STANDARD ORDER OF BUSINESS (90 MINUTES)**
  - 6.1. **UNFINISHED BUSINESS - DISCUSSION AND POSSIBLE ACTION/MOTION REGARDING...**
    - 6.1.1. Discussion and possible motion regarding the Newsletter  
*Continued discussion, work, and possible action.*  
**Newsletter was proofread. Motion to approve newsletter and send to the Board made by stakeholder (WW); Seconded by Dr. Alpern; Passed without objection.**
    - 6.1.2. Discussion and possible motion regarding, "Fwd: Survey Outreach motion passed by Community Plan and T&I."  
**Discussion tabled until New Year.**
  - 6.2. **UNFINISHED BUSINESS - DISCUSSION**
    - 6.2.1. **MVCC OUTREACH ASSETS**  
**Discussion regarding all of MVCC outreach assets and using Google Calendar to aid in due dates for newsletters, social media postings, and agendas. Inadvertently, it was discovered that on mobile devices the menu item, "Board" is not available.**
  - 6.3. **NEW BUSINESS - DISCUSSION AND POSSIBLE ACTION/MOTION REGARDING...**
    - 6.3.1. Discussion and possible motion concerning "Outreach Quarterly Report"  
**Motion to approve report and send to the Board made by Dr. Ken Alpern; Seconded by stakeholder (WW); Passed without objection.**
7. **FUTURE AGENDA ITEMS (tabled until New Year)**
8. **PUBLIC COMMENTS/CONCERNS - None**
9. **ANNOUNCEMENTS - Happy Holidays and New Year!**
10. **ADJOURNMENT - 8:05pm it was adjourned without objection.**

**NOTE: This was considered a working meeting as only one chair was present. Another meeting was scheduled to have motions approved.**

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