



Mar Vista Community Council



MINUTES

Outreach Committee (special)

MarVista.org

Monday, October 7, 2019, 6:00pm

The Coffee Connection Courtyard (observe signage)

3838 S. Centinela Avenue | Mar Vista, CA 90066

Outreach Committee

Kathryn Wheeler - Chair

Ashley Zeldin - First Vice-Chair

Adriana De La Cruz - Second Vice-Chair

MISSION STATEMENT: To create and disseminate content through traditional, social, and electronic media that educates and informs Mar Vista stakeholders of all aspects of the Mar Vista Community Council; including, but not limited to, increasing awareness of and participation in its functions, duties, and decisions.

1. **CALL TO ORDER - 6:02PM**
2. **ROLL CALL (ATTENDANCE) - Kathryn Wheeler, Bill Koontz, and a stakeholder**
3. **WELCOME AND INTRODUCTIONS**
4. **ANNOUNCEMENTS/PRESENTATIONS BY REPRESENTATIVES FROM OTHER COMMITTEES/ORGANIZATIONS**
 - 4.1. Bill Koontz, President of the Hilltop Neighbors Association (Zones 3 & 4) - **Mr. Koontz provided answers to questions regarding the annual meeting. A table would be available for MVCC to rent for Outreach. It is an annual event with approximately 150-200 stakeholders in attendance. However, as this is also their election meeting; it is expected to have a higher than normal attendance. They also have a newsletter that is received in 1,000 homes quarterly. Hilltop would welcome any advertising that we would like to submit.**
5. **READING AND APPROVAL OF MINUTES** - suspended until regular meeting
6. **REPORTS ON RECENT LEGISLATIVE OR MVCC BOARD ACTION** - suspended until regular meeting
7. **REPORTS OF CHAIRS** - suspended until regular meeting
8. **STANDARD ORDER OF BUSINESS (15 MINUTES)**
 - 8.1. **UNFINISHED BUSINESS** - none submitted

8.2. [CHAIR] NEW BUSINESS - DISCUSSION AND POSSIBLE ACTION/MOTION REGARDING...

- 8.2.1. [FUNDING] Hilltop Neighbors Association – Approve an expenditure of up to \$150 for table rental at the Hilltop Annual General Meeting held on Thursday, October 24, 2019 at 7pm, St. Bede’s Episcopal Church. - **Bill Koontz made the motion to approve, Ms. Wheeler seconded the motion, and the motion was passed without objection.**

This annual event is expected to have approximately 150-200 stakeholders attending.

- 8.2.2. [FUNDING] Hilltop Neighbors Association – Approve an expenditure of up to \$150 for advertising in the Hilltop Neighbors Association’s Newsletter.

The size of the advertisement will be 1/2 page and its design will be approved during the regularly scheduled Outreach Meeting in October and the following Board of Directors’ meeting in November. - **Bill Koontz made the motion to approve, Ms. Wheeler seconded the motion, and the motion was passed without objection.**

9. FUTURE AGENDA ITEMS (5 MINUTES)

- 9.1. Public - **none**
- 9.2. RES - **none**
- 9.3. Outreach Committee - **none**

10. PUBLIC COMMENTS/CONCERNS

11. ANNOUNCEMENTS

12. ADJOURNMENT - 6:32PM

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - MVCC agendas are posted for public review at Mar Vista Recreation Center, 11430 Woodbine Street, Mar Vista, CA 90066.

SUBSCRIBE to our agendas via email through L.A. City’s Early Notification System at <http://www.lacity.org/subscriptions>.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting chair@marvista.org.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website, <http://www.marvista.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact secretary@marvista.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on MVCC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MVCC Bylaws. The Bylaws are available at our Board meetings and our website, <http://www.marvista.org>

SERVICIOS DETRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a chair@marvista.org para avisar al Concejo Vecinal.